

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

September 12, 2023

1. Call to Order

Board Chairman Dean Craun called the meeting to order at 6:00 P.M.

2. Pledge of Allegiance

Board Chairman Dean Craun led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Dean Craun confirmed that (4) Board Members were present. A quorum was established with (4) members.

Board members present included Board Chairman Dean Craun, Board Members Randy Wittenburg and Dewayne Hill.

Board Clerk Allen Rogers attended telephonically.

AZCFD Attorney Denis Fitzgibbons was present.

AZCFD Fire Chief Jeffrey Heaton was also present.

4. Welcome to Guests

Ken Davis and Bill Bailey.

5. Fire Chief's Report

AZCFD Fire Chief Jeffrey Heaton reviewed the AZCFD activities for the month of August 2023. The report is attached and made part of these Minutes.

6. Staff Reports

AZCFD Fire Chief Jeffrey Heaton reviewed the EMS/Fire calls and response times for the month of August 2023.

After hearing both the Fire Chief's and Staff Reports, Board Member Randy Wittenburg made a motion to approve the Fire Chief's and Staff Reports; seconded by Board Member Dewayne Hill, motion passed unanimously.

7. Correspondence

Several thank you cards were received during the month for services given.

8. Consent Agenda (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Chairman Dean Craun asked for (1) correction to the July 25, 2023 minutes. Board Member Randy Johnson not Board Member Randy Wittenburg was absence. Then Board Member Randy Wittenburg then made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, the motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of the minutes from 7/8/23, 7/25/23 with (1) change identified above and 8/8/23
2. Approval of Financial Documents: 8/1/23 through 8/31/23
(Account Balances as of 8/31/2023)
3. General fund: **\$ 140,925.10**
4. Capital outlay fund, buildings: **\$ 880.01**
5. Capital outlay fund, communications: **\$ 198.65**
6. Capital outlay fund, fire hydrants: **\$ 56.66**
7. Capital outlay fund, apparatus & vehicles: **\$315.64**
8. Capital outlay fund, firefighting equipment: **\$ 188.85**

9. Call to the Public

None.

10. Old Business.

a. Arizona State Fire School (Fire Chief Jeffrey Heaton),

Fire Chief Jeffrey Heaton gave the Fire Board an update on the 2023 50th Annual Arizona State Fire School and the (4) individuals that attended Fire School.

b. Discussion and Possible Action re: Replacement for CPA Firm; Saunders (Board Chairman Dean Craun/ Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton gave the Fire Board an update on the search for a replacement for our CPA Firm. At least (3) CPA Firms will be asked to present to the Fire Board.

11. New Business

a. Swearing in of new Board Member Ken Davis (Board Chairman Dean Craun).

Fire Chief Jeffrey Heaton sworn in new Board Member Ken Davis.

b. Banner Casa Grande Hospital Updates (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton gave the Fire Board an update on notifications we received for the closure of many critical functions at the Banner Casa Grande Hospital including: Cardiac, Ortho and General Surgery closures.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for October 10, 2023 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by October 3, 2023.

Board Chairman Dean Craun asked for a special meeting on October 2, 2023 to discuss the Fire Chiefs vacation and Human Resource Policy identifying vacation earned. Meeting will be scheduled.

14. Adjournment

At 6:34 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk Allen Rogers