

**ARIZONA CITY FIRE DISTRICT
P.O. BOX 6
14022 S. SUNLAND GIN ROAD
ARIZONA CITY, AZ 85123
(520) 466-5542**

The Governing Board of the Arizona City Fire District will meet in Regular Session **on Tuesday, October 10, 2023 at 6 p.m.** The meeting will be held at **14022 S. SUNLAND GIN ROAD ARIZONA CITY, AZ 85123**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38- 431.03(A)(3), (A)(4) for legal advice and to consult with its attorney on the matter as set forth in the agenda item. Board Members, other participants, or the general public may attend by telephonic conference. The following topics, and any matters related thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A G E N D A

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call/Quorum**
4. **Welcome to Guests**
5. **Fire Chief's Report: The report is a summary of recent activities from each of the District's divisions including, but not limited to, Administration, Operations and Technical Services.**
6. **Staff reports: Monthly staff reports concerning recent Fire District activities.**
7. **Correspondence: Recent correspondence or other information that the Fire Chief believes would be important to the Governing Board.**
8. **Consent Agenda:** (All the items under the consent agenda will be approved under one motion unless one of the Governing Board members pulls an item(s) for further discussion)
 1. Approval of written minutes of September 12th, 2023.
 2. Approval of Financial Documents: 9/1/23 through 9/30/23
(Account Balances as of 9/30/2023):
 - General fund: \$ 66,258.15
 - Capital outlay fund, buildings: \$ 881.85
 - Capital outlay fund, communications: \$ 199.06
 - Capital outlay fund, fire hydrants: \$ 56.77
 - Capital outlay fund, apparatus & vehicles: \$316.27
 - Capital outlay fund, firefighting equipment: \$ 189.22

9. Call to the Public:

Comments from the public: Those wishing to address the Arizona City Fire District Board need to request permission in advance by filling out a “**request to address the Board card**”. The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

10. Old Business:

- a. Discussion and Possible Action re: Replacement for CPA Firm; Saunders (Board Chairman Dean Craun/ Fire Chief Jeffrey Heaton)

11. New Business:

- a. Wells Fargo Amendment to Commercial Account Signature (Board Chairman Dean Craun).
- b. Community Service Events (Fire Chief Jeffrey Heaton)
- c. Executive Session: Pursuant to A.R.S. Section 38-431.03(A)(3), the Arizona City Fire District Board may go into executive session to discuss the District’s vacation accrual rate policy, Chief Heaton’s vacation accrual rate, the financial liability to the District for vacation pay, and the professional development travel usage by Chief Heaton as provided by District Policy and the Fire Chief’s contract.
- d. Discussion regarding the District’s vacation accrual rate policy, Chief Heaton’s vacation accrual rate, the financial liability to the District for vacation pay, and the professional development travel usage by Chief Heaton as provided by District Policy and the Fire Chief’s contract.

12. Next Meeting Date: Regular Business Meeting November 14, 2023

13. Agenda items for next meeting are due by: November 7, 2023

14. Adjournment

I, **Shirley Sutherland, Administrative Assistant** of the Arizona City Fire District, do hereby swear that I posted the foregoing notice and agenda at the District’s office building on Sunland Gin Road, and the District’s bulletin board at the Arizona City Post Office and the District’s Web page on **Monday October 9th, 2023 prior to 5 pm.**

Shirley Sutherland, Administrative Assistant

This notice is posted in accordance with A.R.S. 38.431.02. All members of the public are invited to attend this meeting. Two packets containing the agenda, together with non-confidential supporting documents, will be available for public viewing at the meeting. Meeting materials may also be obtained by contacting Shirley Sutherland, Administrative Assistant at (520) 466-5542.

If any person with a disability needs any type of accommodation, please notify Shirley Sutherland, Administrative Assistant at (520) 466-5542 at least 8 hours prior to the scheduled meeting.