

ARIZONA CITY FIRE DISTRICT
SPECIAL SESSION MINUTES

July 25, 2023

1. Call to Order

Board Clerk Allen Rogers called the meeting to order at 4:01 P.M.

2. Pledge of Allegiance

Board Clerk Allen Rogers led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Clerk Allen Rogers confirmed that (4) Board Members were present. A quorum was established with (4) members.

Board members present included Board Clerk Allen Rogers and Board Member Dean Craun.

Board Member Dewayne Hill and Randy Wittenburg attended telephonically.

Board Chairman Randy Johnson was absent.

AZCFD Attorney Denis Fitzgibbons and AZCFD Fire Chief Jeffrey Heaton were also present.

4. Welcome to Guests

None.

5. Fire Chief's Report

None.

6. Staff Reports

None.

7. Correspondence

None.

8. Consent Agenda

None.

9. Call to the Public

None.

10. Old Business.

- a. None

11. New Business

- a. The Arizona City Fire District Board proposes to ratify a previous District action for the following items:

i. 2023 Chevrolet 1500 Staff Vehicle

1. The 2023 Chevrolet 1500 Staff Vehicle has a cost of \$68,342.15. This vehicle was included in the 2022/2023 AZCFD Annual Budget, under Capital Projects The Annual Budget was discussed during the April, May and June 2022 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. The purchase date was 03/07/2023. The Board was made aware of this specific vehicle purchase during the March 14, 2023 AZCFD Regular Board Meeting under the Fire Chief Reports Agenda item.

After discussion and consideration, Board Member Randy Wittenburg then made a motion to approve (Item i).; seconded by Board Member Dewayne Hill, individual votes were taken and the motion passed unanimously.

ii. Lifepak 15 Cardiac Monitor

1. The cost of Lifepak 15 Cardiac Monitor was \$22,187.49. This item was included in the Annual Budget, under EMS Operations Category (20108), which was included in the 2022/2023 and 2023/2024 AZCFD Annual Budget. The Annual Budgets were discussed during the April, May and June 2022 and the April, May and June 2023 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. Also, the AZCFD Board approved the 2023/2024 Budget during the June 2023 Regular Board Meeting. The Lifepak 15 Cardiac Monitor was purchased on 02/02/2023. The Board was made aware of the EMS Operations monetary needs during the April, May and June 2022 and the April, May and June 2023 Regular Board Meeting as an Agenda item. The AZCFD Board was informed of the purchase during the Fire Chief Reports Agenda item.

After discussion and consideration, Board Member Dean Craun then made a motion to approve (Item ii).; seconded by Board Member Dewayne Hill, individual votes were taken and the motion passed unanimously.

iii. Fire Chief Heaton vacation payout(s)

1. Fire Chief Heaton's vacation partial payout of 560 hours (14 weeks/ 7 Pay cycles) at the rate of \$75.96/hour) has a gross amount of \$42,537.60 per each partial payout. This item was included in the

Annual Budget under the salary and wages category. Vacation is part of the approved Annual Budget under Salaries and Wages (Category 20001) which was included in the 2022/2023 and 2023/2024 AZCFD Annual Budget. The Annual Budget was discussed during the April, May and June 2022 Regular Board Meetings and the April, May and June 2023 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. The AZCFD Board approved the 2023/2024 Budget during the June 2023 Regular Board Meeting. All Annual Budgets reflect Salary and Wages for all District employees. The AZCFD Board discussed the Fire Chief Partial Vacation Payout during the August and September 2022 Regular Board Meetings through the agenda item: Fire Chiefs Contract and Review. The Board made this decision to make (2) partial vacation payouts to the Fire Chief during the August and September 2022 Regular Board Meetings. The Fire Chief Partial Vacation Payout Dates are 12/21/2022 and 7/28/2023.

After discussion and consideration, Board Member Randy Wittenburg then made a motion to approve (Item iii).; seconded by Board Member Dewayne Hill, individual votes were taken and the motion passed unanimously.

- b. Discussion and Possible Action re: accept Board Chairman Randy Johnsons' resignation (Board Clerk Allen Rogers).

After discussion and consideration, Board Member Dean Craun then made a motion to accept Board Chairman Randy Johnsons' resignation; seconded by Board Member Dewayne Hill, motion passed unanimously.

- c. Discussion and Possible Action re: Post open Board Member Position (Board Clerk Allen Rogers).

After discussion and consideration, Board Member Randy Wittenburg then made a motion to post the open Board Member position for 14 days; seconded by Board Member Dewayne Hill, motion passed unanimously.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for August 8, 2023 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by August 1, 2023.

14. Adjournment

At 4:25 PM, Board Member Dean Craun made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk Allen Rogers