

**ARIZONA CITY FIRE DISTRICT  
P.O. BOX 6  
14022 S. SUNLAND GIN ROAD  
ARIZONA CITY, AZ 85123  
(520) 466-5542**

The Governing Board of the Arizona City Fire District will meet in Special Session **on Tuesday, July 25, 2023 at 4 p.m.** The meeting will be held at **14022 S. SUNLAND GIN ROAD ARIZONA CITY, AZ 85123**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38- 431.03(A)(3), (A)(4) for legal advice and to consult with its attorney on the matter as set forth in the agenda item. Board Members, other participants, or the general public may attend by telephonic conference. The following topics, and any matters related thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Any information regarding the items on the agenda may be obtained from the District office.

**A G E N D A**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call/Quorum**
4. **Welcome to Guests**
5. **Fire Chief's Report: None**
6. **Staff Reports: None.**
7. **Correspondence: None.**
8. **Consent Agenda: None.**
9. **Call to the Public:**

Comments from the public: Those wishing to address the Arizona City Fire District Board need to request permission in advance by filling out a "**request to address the Board card**". The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

10. **Old Business:**

- a. None.

**11. New Business:**

a. The Arizona City Fire District Board proposes to ratify a previous District action for the following items:

i. 2023 Chevrolet 1500 Staff Vehicle

1. The 2023 Chevrolet 1500 Staff Vehicle has a cost of \$68,342.15. This vehicle was included in the 2022/2023 AZCFD Annual Budget, under Capital Projects The Annual Budget was discussed during the April, May and June 2022 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. The purchase date was 03/07/2023. The Board was made aware of this specific vehicle purchase during the March 14, 2023 AZCFD Regular Board Meeting under the Fire Chief Reports Agenda item.

ii. Lifepak 15 Cardiac Monitor

1. The cost of Lifepak 15 Cardiac Monitor was \$22,187.49. This item was included in the Annual Budget, under EMS Operations Category (20108), which was included in the 2022/2023 and 2023/2024 AZCFD Annual Budget. The Annual Budgets were discussed during the April, May and June 2022 and the April, May and June 2023 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. Also, the AZCFD Board approved the 2023/2024 Budget during the June 2023 Regular Board Meeting. The Lifepak 15 Cardiac Monitor was purchased on 02/02/2023. The Board was made aware of the EMS Operations monetary needs during the April, May and June 2022 and the April, May and June 2023 Regular Board Meeting as an Agenda item. The AZCFD Board was informed of the purchase during the Fire Chief Reports Agenda item.

iii. Fire Chief Heaton vacation payout(s)

1. Fire Chief Heaton's vacation partial payout of 560 hours (14 weeks/ 7 Pay cycles) at the rate of \$75.96/hour) has a gross amount of \$42,537.60 per each partial payout. This item was included in the Annual Budget under the salary and wages category. Vacation is part of the approved Annual Budget under Salaries and Wages (Category 20001) which was included in the 2022/2023 and 2023/2024 AZCFD Annual Budget. The Annual Budget was discussed during the April, May and June 2022 Regular Board Meetings and the April, May and June 2023 Regular Board Meetings. The AZCFD Board approved the 2022/2023 Budget during the June 2022 Regular Board Meeting. The AZCFD Board approved the 2023/2024 Budget during the June 2023 Regular Board Meeting. All Annual Budgets reflect Salary and Wages for all District employees. The AZCFD Board discussed the Fire Chief

Partial Vacation Payout during the August and September 2022 Regular Board Meetings through the agenda item: Fire Chiefs Contract and Review. The Board made this decision to make (2) partial vacation payouts to the Fire Chief during the August and September 2022 Regular Board Meetings. The Fire Chief Partial Vacation Payout Dates are 12/21/2022 and 7/28/2023.

- b. Discussion and Possible Action re: accept Board Chairman Randy Johnsons' resignation (Board Clerk Allen Rogers).
- c. Discussion and Possible Action re: Post open Board Member Position (Board Clerk Allen Rogers).

**10. Next Meeting Date:** Regular Business Meeting August 8, 2023

**11. Agenda items for next meeting are due by:** August 1, 2023

**12. Adjournment**

I, Shirley Sutherland, Administrative Assistant of the Arizona City Fire District, do herby swear that I posted the foregoing notice and agenda at the District's office building on Sunland Gin Road, and the District's bulletin board at the Arizona City Post Office and the District's Web page on Thursday July 20, 2023 prior to 4 PM.

  
**Shirley Sutherland, Administrative Assistant**

This notice is posted in accordance with A.R.S. 38.431.02. All members of the public are invited to attend this meeting. Two packets containing the agenda, together with non-confidential supporting documents, will be available for public viewing at the meeting. Meeting materials may also be obtained by contacting Shirley Sutherland, Administrative Assistant at (520) 466-5542.

If any person with a disability needs any type of accommodation, please notify Shirley Sutherland, Administrative Assistant at (520) 466-5542 at least 8 hours prior to the scheduled meeting.