

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

May 9, 2023

1. Call to Order

Board Chairman Dean Craun called the meeting to order at 6:00 P.M.

2. Pledge of Allegiance

Board Chairman Dean Craun led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Dean Craun confirmed that (5) Board Members were present in person. A quorum was established with (5) members.

Board members present included Board Chairman Dean Craun, Board Clerk Randy Wittenburg, Board Members Randy Johnson, Allen Rogers and Dewayne Hill.

AZCFD Fire Chief Jeffrey Heaton and District Attorney Denis Fitzgibbons were also present.

4. Welcome to Guests

Mr. and Mrs Willis Adams.

5. Fire Chief's Report

AZCFD Fire Chief Jeffrey Heaton reviewed the AZCFD activities for the month of April 2023. The report is attached and made part of these Minutes.

6. Staff Reports

AZCFD Fire Chief Jeffrey Heaton reviewed the EMS/Fire calls and response times for the month of April 2023.

After hearing both the Fire Chief's and Staff Reports, Board Member Randy Johnson made a motion to approve the Fire Chief's and Staff Reports; seconded by Board Member Dewayne Hill, motion passed unanimously.

7. Correspondence

Several thank you cards were received during the month for services given.

8. Consent Agenda (All items under the Consent Agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Chairman Dean Craun asked for the approval of the April 11, 2023 minutes to be pulled from the motion. Board Member Randy Johnson

then made a motion to approve the Consent Agenda minus the April Minutes; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of April 11, 2023 on Arizona City Fire District website.
2. Approval of Financial Documents: 4/1/23 through 4/30/23
(Account Balances as of 4/30/2023)
3. General fund: **\$ 399,857.30**
4. Capital outlay fund, buildings: **\$ 872.61**
5. Capital outlay fund, communications: **\$ 197.10**
6. Capital outlay fund, fire hydrants: **\$ 56.26**
7. Capital outlay fund, apparatus & vehicles: **\$313.03**
8. Capital outlay fund, firefighting equipment: **\$ 187.43**

9. Call to the Public

Willis Adams and his wife thanked the Fire Chief and the Fire Fighters for saving his life this past week.

10. Old Business.

a. 2023/2024 Budget Introduction (Fire Chief Jeffrey Heaton).

AZCFD Fire Chief Jeffrey Heaton continued the discussion with the Board for the upcoming 2023/2024 preliminary budget. Initial P & L Sheets were given to each member for planning proposes in the Meeting.

11. New Business

a. 2023/2024 Budget Preparation and Possible action (Board Chairman Dean Craun/ Fire Chief Jeffrey Heaton).

AZCFD Fire Chief Jeffrey Heaton led the discussion with the Board for the preliminary 2023/2024 budget. Initial P & L Sheets were handed out to each member for planning proposes during the Meeting. Fire Chief Jeffrey Heaton led the discussion on explaining the preliminary 2023/2024 budget. After discussion and consideration, Board Member Allen Rogers made a motion to approve the preliminary 2023/2024 budget; seconded by Board Member Randy Wittenburg, motion passed unanimously.

b. Executive Session: The Arizona City Fire District Board may go into an executive session to discuss conducting a review regarding District records to make sure the Arizona City Fire District Board complied with the Arizona Open

Board Clerk Randy Wittenburg made a motion to go into Executive Session regarding this matter at 18:30, seconded by Board Member Dewayne Hill, motion passed unanimously. At 18:50, Board Member Randy Johnson excused himself from the meeting.

At 19:29, Board member Allen Rogers made a motion to exit the Executive Session; seconded by Board Member Dewayne Hill, motion passed unanimously.

Regular Session resumed again at 19:29.

c. **Combined Resolution affecting County Treasurer Transactions for Fiscal Year 2023-2024 Annual Requirement and possible action (Fire Chief Jeffrey Heaton).**

AZCFD Fire Chief Jeffrey Heaton led the discussion with the Board for the 2023/2024 Combined Resolution affecting County Treasurer Transactions for fiscal year 2023/2024. After discussion and consideration, Board Member Dewayne Hill made a motion to approve the 2023/2024 Combined Resolution affecting County Treasurer Transactions for fiscal year 2023/2024.; seconded by Board Member Allen Rogers, motion passed unanimously.

d. **2023/2024 Board Member Election for June (Chairman/ Clerk) (Board Chairman Dean Craun/ Fire Chief Jeffrey Heaton).**

AZCFD Board Chairman Dean Craun and Fire Chief Jeffrey Heaton led a discussion with all Board Members regarding the upcoming elections for the Chairman and Clerk positions. The Elections will be held during the June 2023 Meeting.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for June 13, 2023 at 6:00 p.m.

13. Agenda Items for next meeting

Any items for the Agenda should be submitted to the Fire Chief by June 6, 2023.

14. Adjournment

At 19:42 PM, Board Member Allen Rogers made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

Date Approved

Board Clerk Randy Wittenburg