

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**September 14, 2021**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. via the telephone due to the COVID-19 and social distancing issues, and Board Members' vacation schedules.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present via the telephone included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton was also present.

**4. Welcome to Guests**

No guests were present or on the phone during the meeting.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of August 2021. His report is attached and made part of these Minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of August 2021.

**7. Correspondence**

Nothing was received during the month for correspondence.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of August 17, 2021, on Arizona City Fire District website.
2. Approval of Financial Documents: 8/1/21 through 8/31/21

**(Account Balances as of 8/31/2021)**

3. General fund: **\$ 126,563.40**
4. Capital outlay fund, buildings: **\$ 858.94**
5. Capital outlay fund, communications: **\$ 194.52**
6. Capital outlay fund, fire hydrants: **\$ 55.76**
7. Capital outlay fund, apparatus & vehicles: **\$308.41**
8. Capital outlay fund, firefighting equipment: **\$ 185.02**

**9. Call to the Public**

**NONE.**

**10. Old Business.**

**a. SAFER/ AFG Grant Updates (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton provided the Board another update concerning the grants received during the 2020/2021 fiscal year. The federal FEMA Grants are still being processed and updates have not been received regarding the grants.

**11. New Business**

**a. Arizona State Fire School (Fire Chief Jeffrey Heaton):**

Fire Chief Jeffrey Heaton informed the Board that (4) members of the Fire District attended the State Fire Training.

**b. Firehouse Expo (Fire Chief Jeffrey Heaton):**

Fire Chief Jeffrey Heaton let the Board know that (2) members of the Fire District would be attending the Firehouse Expo in Columbus, OH.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for October 12, 2021 at 6:00 p.m.

**13. Agenda Items for next meeting**

Any items for the Agenda should be submitted to the Fire Chief by October 5, 2021.

**14. Adjournment**

At 6:21 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

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Date Approved

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Board Clerk