

**ARIZONA CITY FIRE DISTRICT
P.O. BOX 6
14022 S. SUNLAND GIN ROAD
ARIZONA CITY, AZ 85123
(520) 466-5542**

The Governing Board of the Arizona City Fire District will meet in Regular Session **on Tuesday, May 11, 2021 at 6 p.m.** The meeting will be held at **14022 S. SUNLAND GIN ROAD ARIZONA CITY, AZ 85123**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38- 431.03(A)(3), (A)(4) for legal advice and to consult with its attorney on the matter as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics, and any matters related thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A G E N D A

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call/Quorum**
4. **Welcome to Guests**
5. **Fire Chief's Report: The report is a summary of recent activities from each of the District's divisions including, but not limited to, Administration, Operations and Technical Services.**
6. **Staff reports: Monthly staff reports concerning recent Fire District activities.**
7. **Correspondence: Recent correspondence or other information that the Fire Chief believes would be important to the Governing Board.**
8. **Consent Agenda:** (All the items under the consent agenda will be approved under one motion unless one of the Governing Board members pulls an item(s) for further discussion)
 1. Approval of written minutes of April 13, 2021, on Arizona City Fire District website.
 2. Approval of Financial Documents: 4/1/21 through 4/30/21
(Account Balances as of 4/30/2021:
General fund: **\$247,047.51**
Capital outlay fund, buildings: **\$857.92**
Capital outlay fund, communications: **\$194.37**
Capital outlay fund, fire hydrants: **\$55.75**
Capital outlay fund, apparatus & vehicles: **\$ 308.11**
Capital outlay fund, firefighting equipment: **\$184.92**

9. Call to the Public:

Comments from the public: Those wishing to address the Arizona City Fire District Board need to request permission in advance by filling out a “**request to address the Board card**”. The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

10. Old Business:

- a. SAFER/ AFG Grant Updates (Fire Chief Jeffrey Heaton).

11. New Business:

- a. Resolution for Pinal County Political Subdivisions Closing Fiscal Year-End Accounting Records Resolutions to be approved (Board Chairman Tim McCain):
 - 1. Investment Resolution - Authorizing the Treasurer to invest and re-invest your surplus funds for the fiscal year.
 - 2. Warrant Resolution - Appointing a representative to provide warrant information to our office.
 - 3. Warrant Signature Resolution - Naming the person or persons authorized to sign warrants for the fiscal year. Please include an original sample of the signatures with the resolution. This resolution is required of those districts authorized by Arizona Statute to issue their own warrants.
 - 4. Fund Transfer Resolution - Naming the person or persons authorized to request our office to wire funds from your account on behalf of the district.
 - 5. List of outside bank accounts – The Treasurer’s office should be aware of any outside bank account maintained by the District.
 - 6. Verification of Agency Users/Contacts - Please verify users for Treasurer Agency Service website and notify us if changes need to be implemented.
- b. Budget Review for 2021/2022 Financials (Fire Chief Jeffrey Heaton).
- c. 2020/2021 Fiscal Year Financial Audit by Saunders Company (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton):

EXECUTIVE SESSIONS

1.The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District’s Attorney, the attorney retained by the District’s insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the lawsuit filed by Hazel Corbin, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

2.The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District’s Attorney, the attorney retained by the District’s insurance provider and designated representatives of the District, any of which

may appear in person or by telephone, regarding the complaint filed by Hazel Corbin with the Arizona Division of Occupational Safety and Health, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

12. Next Meeting Date: Regular Business meeting June 8, 2021

13. Agenda items for next meeting are due by: June 1, 2021

14. Adjournment

I, **Hazel Corbin, Administrative Assistant** of the Arizona City Fire District, do hereby swear that I posted the foregoing notice and agenda at the District's office building on Sunland Gin Road, and the District's bulletin board at the Arizona City Post Office and the District's Web page on **Wednesday 5, 2021 prior to 4 pm.**

Hazel Corbin, Administrative Assistant

This notice is posted in accordance with A.R.S. 38.431.02. All members of the public are invited to attend this meeting. Two packets containing the agenda, together with non-confidential supporting documents, will be available for public viewing at the meeting. Meeting materials may also be obtained by contacting Hazel F. Corbin at (520) 466-5542 Ext. 10.

If any person with a disability needs any type of accommodation, please notify Hazel F. Corbin at (520) 466-5542 Ext. 10 at least 8 hours prior to the scheduled meeting.