

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**March 09, 2021**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton was also present.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests.

Guest included: Melissa St. Aude and Steve Senvold.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of February 2021, including SCBA maintenance and continuing the updates for COVID-19 Grants. His report is attached and made part of these Minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of February 2021.

**7. Correspondence**

Several cards were received during the month thanking the Fire District for their services during the month of February 2021.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Johnson, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of February 9, 2021, on Arizona City Fire District website.
2. Approval of Financial Documents: 2/1/21 through 2/28/21  
**(Account Balances as of 2/28/2021)**
3. General fund: **\$ 152,489.65**
4. Capital outlay fund, buildings: **\$ 857.46**
5. Capital outlay fund, communications: **\$ 194.31**
6. Capital outlay fund, fire hydrants: **\$ 55.75**
7. Capital outlay fund, apparatus & vehicles: **\$307.97**
8. Capital outlay fund, firefighting equipment: **\$ 184.87**

**9. Call to the Public**

NONE.

**10. Old Business.**

**1. Grant Update (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board an update for the received grants for 2020/2021. The SAFER Grant was submitted and Senator Kyrsten Sinema has written a letter to FEMA supporting our SAFER grant application.

**2. Review and Possible Action: Board Officer Positions (Board Chairman Tim McCain).**

Board Chairman Tim McCain led the discussion for the Chairman and Clerk positions for 2021/2022 terms. After discussion and consideration, Board Member Randy Wittenburg made a motion to have both Tim McCain continue as Chairman and Dean Craun continue as Secretary for 2021/2022; seconded by Board Member Randy Johnson, motion passed unanimously.

**11. New Business**

**1. NONE**

**EXECUTIVE SESSIONS**

1. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the lawsuit filed by Hazel Corbin, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

2. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the complaint filed by Hazel Corbin with the Arizona Division of Occupational Safety and Health, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

Board Chairman Tim McCain struck the Executive Sessions items from the agenda due to no action needed.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for April 13, 2021 at 6:00 p.m.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by April 6, 2021.

**14. Adjournment**

At 6:21 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

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Date Approved

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Board Clerk