

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

January 11, 2021

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill and Randy Johnson.

AZCFD Fire Chief Jeffrey Heaton and Attorney Jeff Matura were present. District Attorney Denis Fitzgibbons attended the Executive Session portion of the meeting via the telephone.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests.

Guest included: Melissa St. Aude and Steve Senvold.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of December 2020, including Christmas Program highlights and continuing the updates for COVID-19 Grants. His report is attached and made part of these Minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of December 2020.

### 7. Correspondence

Many thank you and Christmas cards were received during the month thanking the Fire District for their services during the month of December 2020.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Johnson, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of December 14, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 12/1/20 through 12/31/20  
**(Account Balances as of 12/31/2020)**
3. General fund: **\$ 276,058.02**
4. Capital outlay fund, buildings: **\$ 856.95**
5. Capital outlay fund, communications: **\$ 194.23**
6. Capital outlay fund, fire hydrants: **\$ 55.75**
7. Capital outlay fund, apparatus & vehicles: **\$307.81**
8. Capital outlay fund, firefighting equipment: **\$ 184.81**

**9. Call to the Public**

NONE.

**10. Old Business.**

**1. Grant Update (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board an update for the received grants for 2020/2021. The 100 Club of Arizona Grant was received for \$12,000.

**11. New Business**

**1. Oaths of Office (Incumbent Members Re-elected) (Board Chairman Tim McCain).**

Fire Chief Jeffrey Heaton administered the oath of office to incumbent Fire Board Clerk Dean Craun and Fire Board Members Randy Wittenburg and Dewayne Hill.

**2. Annexation Resolution 2021-001 (Fire Chief Jeffrey Heaton)**

Fire Chief Jeffrey Heaton gave the Fire Board an update for including all of the High Chaparral Properties for Annexation in Resolution 2021-001. After discussion, Board Member Randy Johnson made a motion to move approve Annexation Resolution 2021-001; seconded by Board Member Randy Wittenburg, motion passed unanimously.

## **EXECUTIVE SESSIONS**

1. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the lawsuit filed by Hazel Corbin, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).
2. The Arizona City Fire District Board of Directors may go into executive session for the purpose of discussion or consultation with the District's Attorney, the attorney retained by the District's insurance provider and designated representatives of the District, any of which may appear in person or by telephone, regarding the complaint filed by Hazel Corbin with the Arizona Division of Occupational Safety and Health, to receive legal advice concerning the same and provide direction on how to proceed, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

After discussion, Board Member Randy Wittenburg made a motion to move go into Executive Session at 6:17 PM; seconded by Board Member Dewayne Hill, motion passed unanimously.

The Arizona City Fire District entered into Executive Session at 6:17 PM.

At 7:15 PM, the Arizona City Fire District returned to General Session. Board Member Randy Johnson made a motion close the Executive Session and return to General Session; seconded by Board Member Dewayne Hill, motion passed unanimously.

### **12. Next Meeting Dates**

The next regular Business Meeting is scheduled for February 8, 2021 at 6:00 p.m.

### **13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by February 1, 2021.

### **14. Adjournment**

At 7:16 PM, Board Clerk Dean Craun made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

1/13/21

Date Approved

Dean Craun

Board Clerk