

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**November 9, 2020**

**1. Call to Order**

Board Clerk Dean Craun called the meeting to order at 5:03 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Clerk Dean Craun led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Clerk Dean Craun confirmed that (4) Board Members were present. A quorum was established with (4) members. Board Chairman Tim McCain was not present.

Board members present included Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill. Board Member Randy Johnson attended via the telephone.

AZCFD Fire Chief Jeffrey Heaton attended via the telephone also.

**4. Welcome to Guests**

Board Clerk Craun welcomed members of the Fire District and guests.

Guest included: Maria Vazquez and Hazel Corbin.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of October 2020, including continuing updates for COVID-19 Grants. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of October 2020.

**7. Correspondence**

One thank you card was read by Fire Chief Jeffrey Heaton thanking the Fire District for their services during the month of October 2020.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Wittenburg made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of October 19, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 10/1/20 through 10/31/20  
**(Account Balances as of 10/31/2020)**
3. General fund: **\$ 337,813.08**
4. Capital outlay fund, buildings: **\$ 855.72**
5. Capital outlay fund, communications: **\$ 193.97**
6. Capital outlay fund, fire hydrants: **\$ 55.72**
7. Capital outlay fund, apparatus & vehicles: **\$307.34**
8. Capital outlay fund, firefighting equipment: **\$ 184.55**

**9. Call to the Public**

**NONE.**

**10. Old Business.**

**1. AFDA Training (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board another update on the upcoming AFDA required training that will be conducted throughout the state.

**11. New Business**

**1. Grant Update (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board an update for the received grants for 2020/2021. 3 FEMA Grants have been received for assistance with COVID-19 costs.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for December 14, 2020.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by December 7, 2020.

**14. Adjournment**

At 5:25 PM, Board Member Dewayne Hill made a motion to adjourn the meeting. A second was made by Board Member Randy Wittenburg. Motion approved unanimously.

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Date Approved

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Board Clerk