

**ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES**

October 19, 2020

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that (5) Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Randy Wittenburg, Dewayne Hill and Randy Johnson.

Also present in person was AZCFD Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests.

Guest included: Maria Vazquez.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of September 2020, including continuing updates for COVID-19 Grants. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of September 2020.

7. Correspondence

One newspaper article was read by Fire Chief Jeffrey Heaton thanking the Fire District for their services during the month of September 2020.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Johnson, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of September 14, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 9/1/20 through 9/30/20
(Account Balances as of 9/30/2020)
3. General fund: **\$ 115,762.97**
4. Capital outlay fund, buildings: **\$ 855.31**
5. Capital outlay fund, communications: **\$ 193.86**
6. Capital outlay fund, fire hydrants: **\$ 55.70**
7. Capital outlay fund, apparatus & vehicles: **\$307.20**
8. Capital outlay fund, firefighting equipment: **\$ 184.45**

9. Call to the Public

NONE.

10. Old Business.

1. **FEMA Grants (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board another update on the grants the Fire District applied for and informed the Fire board that another the FEMA Grant for just under \$50,000.00 was received this week.

11. New Business

1. **Great Western Bank Signature Form for New Member (Board Chairman Tim McCain).**

Board Chairman Tim McCain presented the Great Western bank signature form for new Board Member. Randy Johnson being a new Board Member needed to sign the Great Western Bank signature form.

2. **Fire Chief Contract, re-signing with New Member (Board Chairman Tim McCain).**

Board Chairman Tim McCain presented the Fire Chief's Contract for review by the new Board Member. Each new Board Member has an opportunity to review and sign the Fire Chief's Contract. Randy Johnson, as a new Board Member, reviewed and signed the form.

3. **Holiday Programs (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton gave the Fire Board an update for the upcoming Holiday Programs. Halloween is right around the corner and will be our first community event since COVID-19.

4. AFDA Training (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton gave the Fire Board an update for the new format for AFDA Training. The document produced by AFDA for 1 day trainings was shared with all Board Members.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for November 9, 2020.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by November 2, 2020.

14. Adjournment

At 5:21 PM, Board Member Randy Johnson made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

10/20/20

Date Approved

Dean Crain

Board Clerk