

**ARIZONA CITY FIRE DISTRICT  
REGULAR SESSION MINUTES**

**July 13, 2020**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 5:06 P.M. via the telephone due to the COVID-19 and social distancing issues in America.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that (4) Board Members were present. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain. The following Board members were present telephonically: Board Clerk Dean Craun, Board Members Randy Wittenburg and Dewayne Hill.

Also present in person was AZCFD Fire Chief Jeffrey Heaton.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests to the telephone conference.

Guest included: Maria Vazquez.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of June 2020, including continuing updates for COVID-19. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of June 2020.

**7. Correspondence**

One card was received thanking the Fire District for their service from the Jones Family during the month of June 2020.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Dewayne Hill made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of June 8, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 6/1/20 through 6/30/20  
**(Account Balances as of 6/30/2020)**
3. General fund: **\$ 47,999.51**
4. Capital outlay fund, buildings: **\$ 853.82**
5. Capital outlay fund, communications: **\$ 193.49**
6. Capital outlay fund, fire hydrants: **\$ 55.60**
7. Capital outlay fund, apparatus & vehicles: **\$306.63**
8. Capital outlay fund, firefighting equipment: **\$ 184.08**

**9. Call to the Public**

**NONE.**

**10. Old Business.**

1. **Discussion and Possible Action re: replacement of Board Member (Board Chairman Tim McCain).**

Board Chairman Tim McCain moved this action item to a future meeting due to the restrictions regarding COVID-19 and the fact that one of the candidates was out of town for the July Meeting. This issue will be dealt with at the regular meeting or a special meeting will be scheduled in August.

2. **Grant Updates for the District (Fire Chief Jeffrey Heaton)**

Fire Chief Jeffrey Heaton gave an update on all of the grants the Fire District had submitted for fiscal year 2020/2021. The grant total submitted by the Fire District is just above \$1,800,000.00. The grants are from Pinal County Office of Emergency Service, Governor's Office, AFCA, AFDA, DEMA, LEMA and FEMA. Fire Chief Jeffrey Heaton informed the Fire Board that this year's grants are very different with the new conditions of COVID-19. Many agencies have asked for amendments and updates for the new considerations. Fire Chief Jeffrey Heaton informed the Fire Board that we had received the AEMS Grant for \$1,000.00.

3. **COVID-19 update (Fire Chief Jeffrey Heaton)**

Fire Chief Jeffrey Heaton gave a monthly update on the COVID-19 work the Fire District is doing in response for the Fire District. The Fire District continues to participate on daily/weekly/ monthly update calls with the Pinal County Office of Emergency Service, Governor's Office, AFCA, AFDA, DEMA and FEMA for updates. All updates are shared with the staff.

**11. New Business**

1. NONE

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for August 10, 2020.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by August 3, 2020.

**14. Adjournment**

At 5:23 PM, Board Member Randy Wittenburg made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

7/13/20

Date Approved

Sean Crown

Board Clerk