

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

April 13, 2020

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. via the telephone due to the COVID-19 and social distancing issues in America.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all (4) Board Members were present. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Dewayne Hill and Randy Wittenburg.

Also present was AZCFD Fire Chief Jeffrey Heaton.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the telephone conference.

Guest included: Maria Vazquez.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of March 2020, including the on-going Fire Districts Annual Hydrant Program. His report is attached and made part of these minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of March 2020.

### 7. Correspondence

No correspondence was received during the month of March 2020.

### 8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Randy Wittenburg made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of March 9, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 3/1/20 through 3/31/20  
**(Account Balances as of 3/31/2020)**
3. General fund: **\$ 15,643.02**
4. Capital outlay fund, buildings: **\$ 849.02**
5. Capital outlay fund, communications: **\$ 192.56**
6. Capital outlay fund, fire hydrants: **\$ 55.31**
7. Capital outlay fund, apparatus & vehicles: **\$305.23**
8. Capital outlay fund, firefighting equipment: **\$ 183.19**

**9. Call to the Public**

NONE.

**10. Old Business.**

1. NONE.

**11. New Business**

1. Fire Board Member Resignation (Board Chairman Tim McCain)

Board Chairman Tim McCain read aloud Board Members Steve Ross; resignation letter. Board Member Steve Ross resigned due to his moving outside of the Fire District boundaries. After hearing the resignation letter read aloud and consideration, Board Member Dewayne Hill made a motion to accept Board Member Steve Ross' resignation letter; seconded by Board Member Randy Wittenburg, motion passed unanimously.

2. 2020/ 2021 Proposed Annual Budget/ Discussion (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton handed out copies of the proposed 2020/2021 Annual Budget. The proposed 2020/2021 Annual Budget hand out is for Board Member consideration for the final 2020/ 2021 Annual Budget for AZCFD. Future discussions and action will occur of the Annual Budget.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for May 11, 2020.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by May 4, 2020.

**14. Adjournment**

At 5:16 PM, Board Clerk Dean Craun made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

4/14/2020

Date Approved

Dean Craun

Board Clerk