

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

February 10, 2020

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Dewayne Hill, Steve Ross and Randy Wittenburg.

Also present was AZCFD Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Wayne Lester and Maria Vazquez.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of January 2020, including all of the Fire Districts Annual Programs. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of January 2020.

7. Correspondence

No correspondence was received during the month of January 2020.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of January 13, 2020, on Arizona City Fire District website.
2. Approval of Financial Documents: 1/1/20 through 1/31/20
(Account Balances as of 1/31/2020)
3. General fund: **\$ 171,347.04**
4. Capital outlay fund, buildings: **\$ 847.47**
5. Capital outlay fund, communications: **\$ 192.05**
6. Capital outlay fund, fire hydrants: **\$ 55.17**
7. Capital outlay fund, apparatus & vehicles: **\$304.39**
8. Capital outlay fund, firefighting equipment: **\$ 182.70**

9. Call to the Public

NONE.

10. Old Business.

1. 2019/2020 Financial Audit from Saunders Company (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton informed the Board that our annual financial audit was completed by Saunders Company. Saunders will present the findings at a future Board Meeting to be scheduled.

11. New Business

1. 2020 Fire Board Elections (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton informed the Board that our upcoming 2020 Board elections are approaching. Three of the Board members; Board Clerk Dean Craun, Board Member Randy Wittenburg and Board Member Dewayne Hill seats will be up for election.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for March 9, 2020.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by March 2, 2020.

14. Adjournment

At 5:16 PM, Board Member Randy Wittenburg made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

2/13/2020

Date Approved

Dean Crown

Board Clerk