

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

January 13, 2020

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:01 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Dewayne Hill, Steve Ross and Randy Wittenburg.

Also present was AZCFD Fire District Attorney Denis Fitzgibbons and Fire Chief Jeffrey Heaton.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Hazel Corbin, Linda Gibson, Diane Wright, Wayne Lester, Ernie Lopez, Darrin Forsyth, Jeff Williams and Maria Vazquez.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of December 2019, including all of the Fire Districts Holiday Programs. His report is attached and made part of these minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of December 2019.

### 7. Correspondence

Several Thank You and Christmas card were received during the month of December 2019.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of written minutes of December 9, 2019, on Arizona City Fire District website.
2. Approval of Financial Documents: 12/1/19 through 12/31/19  
**(Account Balances as of 12/31/2020)**
3. General fund: **\$ 313,289.75**
4. Capital outlay fund, buildings: **\$ 846.28**
5. Capital outlay fund, communications: **\$ 191.78**
6. Capital outlay fund, fire hydrants: **\$ 55.13**
7. Capital outlay fund, apparatus & vehicles: **\$303.96**
8. Capital outlay fund, firefighting equipment: **\$ 182.46**

**9. Call to the Public**

NONE.

**10. Old Business.**

1. 2020 AFCA/AFDA Conference (Fire Chief Jeffrey Heaton).

Fire Chief Jeffrey Heaton reminded all Board Members that the 2020 AFCA/ AFDA Conference begins on January 16th in Laughlin, NV. All accommodations and registrations have been completed for the Board.

**11. New Business**

1. The Arizona City Fire District Board Members may go into executive session for the purpose of discussion or consultation with the District's attorney to consider its position and instruct representatives regarding the pending Federal lawsuit (CV-19-5716-PHX-SPL) and for legal advice regarding same, pursuant to A.R.S . §38-431.03(A)(3) and (A)(4).

Board Chairman Tim McCain asked for a motion to go into executive session. Board Member Randy Wittenburg made a motion to go into executive session. A second was made by Board Clerk Dean Craun, motion passed unanimously. The Arizona City Fire District entered into executive session at 5:11 PM.

At 5:34 PM, Board Chairman Tim McCain made a motion to exit executive session. A second was made by Board Member Steve Ross, motion passed unanimously. The Arizona City Fire District entered back into general session at 5:24 PM.

2. 2019/2020 Financial Audit from Saunders Company (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton informed all Board Members of the upcoming 2019/2020 annual financial audit which will be conducted on January 27 and 28, 2020.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for February 10, 2020.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by February 3, 2020.

**14. Adjournment**

At 5:36 PM, Board Member Dewayne Hill made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

1/14/2020

Date Approved

Dean Crow

Board Clerk