

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

August 12, 2019

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established with (5) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun and Randy Wittenburg. Board Members Steve Ross and Dewayne Hill attended via the telephone.

Also present was Fire Chief Jeffrey Heaton.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Maria Vazquez and Hazel Corbin.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of July 2019, including the completion of the Summer Safety Program. His report is attached and made part of these minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of July 2019.

### 7. Correspondence

Several thank you's were received during the month of July 2019 for Water Days.

### 8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Clerk Dean Craun made a motion to approve the Consent Agenda; seconded by Board Member Steve Ross, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of July 08, 2019, on Arizona City Fire District website.

2. Approval of Financial Documents: 7/1/19 through 7/31/19  
**(Account Balances as of 7/31/2019)**
3. General fund: **\$ 241.16**
4. Capital outlay fund, buildings: **\$840.00**
5. Capital outlay fund, communications: **\$190.38**
6. Capital outlay fund, fire hydrants: **\$54.76**
7. Capital outlay fund, apparatus & vehicles: **\$301.70**
8. Capital outlay fund, firefighting equipment: **\$181.15**

**9. Call to the Public**

Hazel Corbin, Administrative Assistant for AZCFD asked to speak to the Board regarding a change she made in the monthly P&L Report. Ms. Corbin stated she added a line in the P&L for past years' taxes received.

**10. Old Business.**

1. **NONE.**

**11. New Business**

1. **Arizona State Fire School September 4 – 8 (Fire Chief Jeffrey Heaton).**

Fire Chief Jeffrey Heaton stated that AZCFD had received (4) scholarships for this year's Fire School. Members that are off duty will attend this year's Fire School.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for September 9, 2019.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by September 2, 2019.

**14. Adjournment**

At 5:15 PM, Board Member Randy Wittenburg made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

8/13/19

Date Approved

Dean Crain

Board Clerk