

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

June 10, 2019

1. Call to Order

Board Clerk Dean Craun called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Clerk Dean Craun led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Clerk Dean Craun confirmed that all Board Members were present. A quorum was established with (4) members. Newly appointed Board Member Dewayne Hill also was in attendance.

Board members present included Board Clerk Dean Craun, Steve Ross and Randy Wittenburg. Board Chairman Tim McCain attended by telephone.

Also present was Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Clerk Dean Craun welcomed members of the Fire District and guests to the meeting.

Guests included: Maria Vazquez, Donna Wittenburg and Frank McLaughlin.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of May 2019, including the continuation of annual hose maintenance. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of May 2019.

7. Correspondence

Several thank you were received during the month of May 2019 for services rendered.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Dewayne Hill, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of May 13, 2019, on Arizona City Fire District website.
2. Approval of Financial Documents: 5/1/19 through 5/31/19
(Account Balances as of 5/31/2019)
3. General fund: **\$ 219,978.90**
4. Capital outlay fund, buildings: **\$837.17**
5. Capital outlay fund, communications: **\$189.75**
6. Capital outlay fund, fire hydrants: **\$54.61**
7. Capital outlay fund, apparatus & vehicles: **\$300.69**
8. Capital outlay fund, firefighting equipment: **\$180.56**

9. Call to the Public

Donna Witenburg addressed the Board and gave thanks for services rendered to her Husband when he fell. In remembrance of her Husband, Irving Wittenburg, she made a donation in the amount of \$1,198.00 to the AZCFD Association.

10. Old Business

1. **Swearing in New Board Member; Dewayne Hill (Board Clerk Dean Craun)**

NOTE: Old Business Item Number 1 was moved up to before the **Number 5. Fire Chief's Report.** Board Clerk Dean Craun asked Fire Chief Jeffrey Heaton to give the Oath of Office to new Board Member Dewayne Hill. Fire Chief Jeffrey Heaton swore in new Board Member Dewayne Hill.

2. **Fire Chief Jeffrey Heaton's Contract (Board Chairman Tim McCain)**
3. **Fire Chief Jeffrey Heaton's 2019 Salary (Board Chairman Tim McCain)**

Old Business Items 2 & 3, were pushed to July's agenda by Board Clerk Dean Craun due to the open Board Member position being filled during the June meeting.

11. New Business

1. **PUBLIC HEARING on the 2019/2020 Annual Budget (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton) – The Board will hold a Public Hearing for the purpose of receiving public comments on the Final District Budget for Fiscal Year 2019-20. All revenues and expenses of the District may be discussed. Following the public hearing, the Board will take action to adopt a budget.**

At 5:16 PM, Board Member Steve Ross made a motion to leave Regular Session and go into Public Hearing, regarding the 2019/2020 Annual Budget; seconded by Board Member Randy Wittenburg, motion passed unanimously. The Arizona City Fire District entered into Public Hearing at 5:16 PM. Board Clerk Dean Craun asked all in attendance if anyone had any

comments or concerns regarding the 2019/2020 Annual Budget. No comments or concerns regarding the 2019/2020 Annual Budget were heard. Hearing no comments, Board Clerk Dean Craun closed the Public Hearing at 5:17 PM.

The Arizona City Fire District then entered back into Regular Session at 5:17 PM. Board Member Steve Ross made a motion to leave the Public Hearing and go into Regular Session; seconded by Board Member Dewayne Hill, motion passed unanimously.

Board Member Steve Ross made a motion to approve the final 2019/2020 Annual Budget; seconded by Board Member Randy Wittenburg, motion passed unanimously.

2. 2019 Annual Summer Safety/ Fire Prevention Program (Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton gave a recap regarding the Annual Summer Safety Program for 2019. We have been averaging around 110 children per day. Fire Chief Jeffrey Heaton stated that many donations have been received by the public to support the program and for the first time, the Arizona City Elementary School is providing lunches on Monday and Wednesday through the second week of June. This has been a great help.

3. 2019 Annual Arizona Fire School (Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton stated that this years' State Fire School is September 4-8. AZCFD B shift is not working during this time, so our 4 scholarships will go to B shift this year.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for July 8, 2019.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by July 1, 2019.

14. Adjournment

At 5:23 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Member Dewayne Hill. Motion approved unanimously.

6/11/19
Date Approved

Dean Craun
Board Clerk