

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

May 13, 2019

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Steve Ross and Randy Wittenburg.

Also present was Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Karen Rock, Michael Rock, Wayne Lester, Dewayne Hill, Maria Vazquez and Hazel Corbin.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of April 2019, including the continuation of annual hose maintenance. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of April 2019.

7. Correspondence

Several thank you cards was received during the month of April 2019 for services rendered.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of April 8, 2019, on Arizona City Fire District website.
2. Approval of Financial Documents: 4/1/19 through 4/30/19
(Account Balances as of 4/30/2019)
3. General fund: **\$ 226,830.20**
4. Capital outlay fund, buildings: **\$835.50**
5. Capital outlay fund, communications: **\$189.39**
6. Capital outlay fund, fire hydrants: **\$54.50**
7. Capital outlay fund, apparatus & vehicles: **\$300.09**
8. Capital outlay fund, firefighting equipment: **\$180.21**

9. Call to the Public

No call for public comment were received.

10. Old Business

1. **Fire Chief Jeffrey Heaton's Contract (Board Chairman Tim McCain)**
2. **Fire Chief Jeffrey Heaton's 2019 Salary (Board Chairman Tim McCain)**

Old Business Items 1 & 2, were pushed to June's agenda by Board Chairman Tim McCain due to the open Board Member position on the May 13, 2019 agenda.

3. **2019/2020 Annual budget discussion/ motion (Board Chairman Tim McCain/ Fire Chief Jeffrey Heaton)**

Fire Chief Jeffrey Heaton present to the Fire Board the proposed tentative 2019/2020 budget with breakdowns. That document is attached. After review, Board Chairman Tim McCain made a motion to approval the proposed tentative 2019/2020 budget with breakdowns; seconded by Board Member Steve Ross, motion passed unanimously.

11. New Business

1. **New Board Member opening, candidate interviews (Board Chairman Tim McCain).**

Board Chairman Tim McCain asked Fire Chief Jeffrey Heaton how many applications were received for the open Board Member position. Fire Chief Jeffrey Heaton stated that we had received two applications for the open Board Member seat. Board Chairman Tim McCain asked Fire Chief Jeffrey Heaton if the candidates were given notice that they would be discussed at the meeting. Fire Chief Jeffrey Heaton confirmed that they did and this fact was confirmed with each of the two applicants. Both applicants asked for this matter to be discussed in Executive

Session. Hearing this, Board Member Steve Ross made a motion to go into Executive Session: a second was made by Randy Wittenburg, motion passed unanimously. The Arizona City Fire Board entered into Executive Session at 5:18 PM.

At 5:57 PM, Board Member Steve Ross made a motion to exit executive session. A second was made by Board Clerk Dean Craun, motion passed unanimously. The Arizona City Fire District entered back into general session at 5:57 PM.

Board Chairman Tim McCain asked that a Special Session be called for May 20, 2019 at 5 PM to vote for approval of one of the candidates for the open Fire Board position.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for June 10, 2019.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by June 3, 2019.

14. Adjournment

At 6:10 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Member Randy Wittenburg. Motion approved unanimously.

5/13/19

Date Approved

Dean Craun

Board Clerk