

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

April 8, 2019

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:02 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present except Board Member Betty Harding. A quorum was established with (4) members.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Steve Ross and Randy Wittenburg.

Also present was Fire Chief Jeffrey Heaton.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Maria Vazquez and Hazel Corbin.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of March 2019, including the annual hose maintenance. His report is attached and made part of these minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of March 2019.

### 7. Correspondence

A thank you card was received during the month of March 2019 for services rendered. Board Chairman Tim McCain also received a letter from our ISO Organization on the recent inspection.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of March 11, 2019, on Arizona City Fire District website.
2. Approval of Financial Documents: 3/1/19 through 3/31/19  
**(Account Balances as of 3/31/2019)**
3. General fund: **\$ 130,992.50**
4. Capital outlay fund, buildings: **\$834.00**
5. Capital outlay fund, communications: **\$189.08**
6. Capital outlay fund, fire hydrants: **\$54.41**
7. Capital outlay fund, apparatus & vehicles: **\$299.58**
8. Capital outlay fund, firefighting equipment: **\$179.92**

## **9. Call to the Public**

No call for public comment were received.

## **10. Old Business**

1. **Fire Chief Jeffrey Heaton's Contract (Board Chairman Tim McCain)**
2. **Fire Chief Jeffrey Heaton's 2019 Salary (Board Chairman Tim McCain)**

Both of the Old Business Items 1 & 2, were pushed to May's agenda by Board Chairman Tim McCain due to the open Board Member position on the April 08, 2019 agenda.

## **11. New Business**

1. **Board Member resignation (Board Chairman Tim McCain).**

Board Chairman Tim McCain stated that he had received a letter of resignation from Board Member Betty Harding. He passed the letter around, so each Board Member could read it. Following this action, Board Member Steve Ross made a motion to accept Board Member Betty Harding resignation. A second was made by Randy Wittenburg, motion passed unanimously.

2. **2019 AFCA/AFDA Joint Fire Service Leadership Conference July 8 - July 12 (Fire Chief Jeffrey Heaton)**

Fire Chief Jeffrey Heaton passed out to all of the Board Members the information regarding the upcoming 2019 AFCA/AFDA Fire & EMS Leadership Conference that will be held in Glendale, AZ. All Board Members were instructed to let the Fire Chief know if they were interested in attending the event.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for May 13, 2019.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by May 6, 2019.

**14. Adjournment**

At 5:17 PM, Board Member Randy Wittenburg made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

4/12/19

Date Approved

Dean Crum

Board Clerk