

**ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES**

February 11, 2019

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Betty Harding, Steve Ross and Randy Wittenburg.

Also present was Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Ernie Lopez, Maria Vazquez and Hazel Corbin.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of January 2019, including the maintenance of Engine 566. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of January 2019.

7. Correspondence

Several thank you cards were received during the month of January 2019 for services rendered.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Betty Harding made a motion to approve the Consent Agenda; seconded by Board Member Steve Ross, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of January 14, 2019, on Arizona City Fire District website.
2. Approval of Financial Documents: 1/1/19 through 1/31/19
(Account Balances as of 1/31/2019)
3. General fund: **\$ 288,723.11**
4. Capital outlay fund, buildings: **\$831.98**
5. Capital outlay fund, communications: **\$188.61**
6. Capital outlay fund, fire hydrants: **\$54.28**
7. Capital outlay fund, apparatus & vehicles: **\$298.82**
8. Capital outlay fund, firefighting equipment: **\$179.47**

9. Call to the Public

No call for public comment were received.

10. Old Business

1. **NONE.**

11. New Business

1. **Election of 2019 Board Chairman Position (Board Chairman Tim McCain)**

Board Member Steve Ross, made a motion to keep the Chairman Position as is with Tim McCain and the Board Clerk position as is with Dean Craun. A second was made by Board Member Randy Wittenburg, motion passed unanimously.

2. **Election of 2019 Board Clerk Position (Board Chairman Tim McCain)**

Please see above.

3. **Fire Chief Jeffrey Heaton's Contract (Board Chairman Tim McCain)**

Board Chairman Tim McCain asked Fire Chief Jeffrey Heaton if he had been given at least 24-hour notice that the Fire Chiefs contract and salary would be discussed at the meeting. Fire Chief Jeffrey Heaton stated that he did. Board Chairman Tim McCain then asked Fire Chief Jeffrey Heaton if he had been given the option of having the contract review and salary discussion in public or executive session. Fire Chief Jeffrey Heaton stated that he did. Board Chairman Tim McCain then asked Fire Chief Jeffrey Heaton if he wanted the contract review

and salary discussion in public or executive session. Fire Chief Jeffrey Heaton stated that he wanted the contract review and salary discussion in executive session.

Board Chairman Tim McCain asked for a motion to go into executive session. Board Member Randy Wittenburg made a motion to go into executive session. A second was made by Board Clerk Dean Craun, motion passed unanimously. The Arizona City Fire District entered into executive session at 5:21 PM.

At 6:28 PM, Board Member Steve Ross made a motion to exit executive session. A second was made by Board Member Randy Wittenburg, motion passed unanimously. The Arizona City Fire District entered back into general session at 6:28 PM.

Board Chairman Tim McCain made a motion to increase Fire Chief Jeffrey Heaton salary by \$3,500.00 and retirement by \$1,505.00 immediately. A second was made by Board Member Steve Ross, motion passed unanimously.

Board Chairman Tim McCain made a motion to amend Fire Chief Jeffrey Heaton contract to 12/31/2029 immediately. A second was made by Board Member Steve Ross, motion passed unanimously.

4. Fire Chief Jeffrey Heaton's 2019 Salary (Board Chairman Tim McCain)

Please see above.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for March 11, 2019.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by March 4, 2019.

14. Adjournment

At 6:37 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Member Betty Harding. Motion approved unanimously.

2/12/2019

Date Approved

Dean Craun

Board Clerk