

Fire Chiefs Report

January, 2019

Manpower:

1. (3) new application was received during the month for employment.
2. Manpower is at 100%.
3. Our new 48/ 96 schedule continues with success, with our (12) full-time employees. This was to stabilize our workforce and help our Quality, Productivity and Safety. Additionally, this will drive our Organizational Development and Project Management processes (Preparation, Presentation, Application and Evaluation).

Facilities/ Equipment:

4. E-566 was sent to W. W. Williams for preventative maintenance repairs. All repairs will be made as necessary.
5. Annual hydrant inspections continue through January.
6. B-Shift (Captain Lopez' and Crew) completely rebuilt the marquee in front of the Fire House. It needed general cleaning, new light bulbs and the surfaces re-waxed. It looks great!

Training:

7. District daily training for the month of January 2019 is: **EMS Drill:** Shock and assessments. **FIRE Drill:** Hydrant Operations and hand line deployment. Captain Lopez, Holliday, Jarvis and myself will be conducting the trainings.
8. Key Performance Indicators (KPI's) continue to be tracked for Quality, Productivity and Safety.
9. Organizational Development/ Project Management changes continues to move forward (Preparation, Presentation, Application and Evaluation).

Procedures/ SOP's

10. On-going: Continuing to develop Policies and SOP's for the new business model to make our classroom a certified IFSAC Training and Testing facility. This will bring additional revenue to our District.
11. Target Solutions software continues to work well for the District. We are tracking all required OSHA/ NFPA/ ISO/ DHS/ NREMT/ VFIS training. Everything will be captured in the system.
12. Captain Lopez continues to re-writing all of the equipment inspections SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One policy was routed during the month.
13. Captain Jarvis and EMS Coordinator Nate Oliver are re-writing all of the EMS SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes. One new policies were routed during the month.
14. Captain Holliday continue to re-writing all of the Training SOP's. Once completed, we will have this uploaded to the computer system and Target Solutions for tracking purposes.

Community Service

15. During the month of December 2018, we assisted 53 citizens with smoke detectors challenges/ batteries and home safety repairs. The assistance was for residents that are not able to perform the work on their own.
16. On-going: I'm continuing to work for grant dollars with the several insurance companies to acquire additional Smoke Detectors and batteries for little or no charge. These will be installed free of charge for our financially challenged residents.
17. On-going: I'm continuing to work on a grant for car seats and bicycle helmets.
18. On 12/25/18, we hosted the Annual Christmas Dinners for Seniors Even. We provided 55 dinners to our seniors. Thank you to all that volunteered!

Schools/ Events/ Groups

19. On 12/07/18, we hosted the annual Fly-In Santa event at the firehouse. Over 600 children attended the event.
20. On 12/11/18, we conducted the monthly fire drill at ACES.
21. On 12/12/18, we worked with the Coca-Cola Company to receive at no-cost (1) large pallet of Gatorade. This will save the Fire District dollars going forward.
22. On 12/13/18, we held a meeting with ArchiveSocial to illicit information for online media and informational post.
23. On 12/13/18, I attended the East Regional Advisory Council (RAC) meeting.
24. On 12/15/18, we hosted the Adopt-A-Family event at the Fire District. We hosted 4 families with support.
25. On 12/17/18, L.N. Curtis conducted training for new turnout gear.
26. On 12/17/18, I attended a meeting in Ajo, AZ. for the Desert Senitas Organization. They are the Company that recently purchased Dr. Sanchez's clinic and would like to expand their services in Arizona City. I have been asked to become a Board Member for the organization.
27. On 12/18/18, I presented on behalf of the Fire District at the Arizona City Chamber of Commerce Luncheon.
28. On 12/19/18, I participated on the conference call for the AFCA Education Committee.
29. On 12/25/18, we delivered 55 Christmas dinners to our shut-in seniors. We had 23 volunteers to help us make the deliveries.
30. On 1/11/19, we hosted the TRIAD Group of Arizona City at the Fire District.
31. Grant submissions. They including: AFG, 100 Club, East Regional Advisory Council (RAC), APS, SRP, Wal-Mart, Indian Councils and Wildland.
32. The AZCFD Association is continuing to work on the "Empty Bowl" project.

Contracts/ Business Issues

33. On 12/31/18, we switch medical service provides to Cigna (Arizona Fire Pool Group). This switch provided better coverage with multiple plans for our members at a reduced cost for the Fire District.

34. On 12/31/18, we switch Workers Compensation carriers to 7710. The change was made to provide better service to the Fire District and will save the Fire District over \$10,000/year. 7710 provide a full portfolio of services.
35. On 1/10/19, I met with United Fire to negotiate cost savings opportunities for clothing for the Fire District.
36. On-going: held additional meetings with Sunstate Systems to modify their bid for IT Support. We are going to meet at Laughlin during the AFDA Conference.
37. On-going: Working to re-finance our Ladder Truck loan with multiple lenders.
38. On-going: Writing contract with Central Arizona College for use of drill tower for exchange of previously donated equipment. New Program manager for CAC.
39. The Ascensus 457 Plan and Ascensus 401A Plan are working well. Ascensus 401A is the complement to our 457 Plan.