

ARIZONA CITY FIRE DISTRICT
REGULAR SESSION MINUTES

January 14, 2019

1. Call to Order

Board Chairman Tim McCain called the meeting to order at 5:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present except Board Member Betty Harding. Board Member Betty Harding was absent due to illness. A quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Steve Ross and Randy Wittenburg.

Also present was Fire Chief Jeffrey Heaton.

4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Bill Bailey, Heather Smathers, Frank McLaughlin, Ernie Lopez and Hazel Corbin.

5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of December 2018, including the Holiday activities of the Fire District. The Fire District provide 55 meals on Christmas Day for our home bound seniors. His report is attached and made part of these minutes.

6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of December 2018.

7. Correspondence

Several Christmas cards and letters of thank you were received during the month of December 2018 for the holiday season.

8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of December 31, 2018, on Arizona City Fire District website.
2. Approval of Financial Documents: 12/1/18 through 12/31/18
(Account Balances as of 12/31/2018)
3. General fund: **\$ 461,245.87**
4. Capital outlay fund, buildings: **\$830.87**
5. Capital outlay fund, communications: **\$188.36**
6. Capital outlay fund, fire hydrants: **\$54.20**
7. Capital outlay fund, apparatus & vehicles: **\$298.42**
8. Capital outlay fund, firefighting equipment: **\$179.22**

9. Call to the Public

Bill Bailey asked to speak during the Public Session. Mr. Bailey gave praise to the Fire District for the great job they were doing. Mr. Bailey also asked about the recent arson fire on Rosemont Street. Mr. Bailey asked if the fire was investigated. Fire Chief Jeffrey Heaton stated that the fire was investigated by the Pinal County Fire Chiefs Arson Task Force Group.

10. Old Business

1. **Fire Chief Jeffrey Heaton's performance review (Board Chairman Tim McCain)**

Board Chairman Tim McCain asked Fire Chief Jeffrey Heaton if he had been given at least 24-hour notice that the Fire Chiefs performance would be discussed at the meeting. Fire Chief Jeffrey Heaton stated that he did. Board Chairman Tim McCain then asked Fire Chief Jeffrey Heaton if he had been given the option of having the performance review in public or executive session. Fire Chief Jeffrey Heaton stated that he did. Board Chairman Tim McCain then asked Fire Chief Jeffrey Heaton if he wanted the performance review in public or executive session. Fire Chief Jeffrey Heaton stated that he wanted the performance review in executive session.

Board Chairman Tim McCain asked for a motion to go into executive session. Board Member Steve Ross made a motion to go into executive session. A second was made by Board Member Randy Wittenburg, motion passed unanimously. The Arizona City Fire District entered into executive session at 5:24 PM.

At 6:24 PM, Board Member Steve Ross made a motion to exit executive session. A second was made by Board Member Randy Wittenburg, motion passed unanimously. The Arizona City Fire District entered back into general session at 6:24 PM.

11. New Business

1. AFDA Conference (Laughlin, NV) (Fire Chief Jeffrey Heaton)

Fire Chief Jeffrey Heaton remind everyone of the AFDA Conference next week in Laughlin, NV. All conference times will be run on Nevada time this year.

12. Next Meeting Dates

The next regular Business Meeting is scheduled for February 11, 2019.

13. Agenda Items for next meeting

Any items for the agenda should be submitted to the Fire Chief by February 4, 2019.

14. Adjournment

At 6:30 PM, Board Clerk Dean Craun made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

1/17/19

Date Approved

Dean Craun

Board Clerk