

**ARIZONA CITY FIRE DISTRICT  
REGULAR SESSION MINUTES**

**November 13, 2018**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 4:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Betty Harding, Steve Ross and Randy Wittenburg.

Also present was Fire Chief Jeffrey Heaton.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Maria Vasquez and Hazel Corbin.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of October, including the Self-Contained Breathing Apparatus compressors annual maintenance. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of October.

**7. Correspondence**

Two thank you cards were received during the month of October for services given.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of October 9, 2018, on Arizona City Fire District website.
2. Approval of Financial Documents: 10/1/18 through 10/31/18  
**(Account Balances as of 10/31/2018)**
3. General fund: **\$ 438,620.12**
4. Capital outlay fund, buildings: **\$827.48**
5. Capital outlay fund, communications: **\$186.80**
6. Capital outlay fund, fire hydrants: **\$54.01**
7. Capital outlay fund, apparatus & vehicles: **\$297.13**
8. Capital outlay fund, firefighting equipment: **\$178.31**

**9. Call to the Public**

No one asked to speak during the Public Session.

**10. Old Business**

1. **NONE.**

**11. New Business**

1. **2018/2019 Elected Board Members (Board Chairman Tim McCain)**

This item was pushed to the December 2018 Meeting.

2. **Fire Chief Jeffrey Heaton's performance review (Board Chairman Tim McCain)**

This item was pushed to the December 2018 Meeting.

3. **Board Meeting Time (Board Chairman Tim McCain)**

Board Chairman Tim McCain lead a discussion on the time of the Board Meetings. After discussion from all Board Members, Board Member Betty Harding made a motion to change the Board Meeting time to 5:00 PM started with the December 2018 meeting. A second was made by Board Member Randy Wittenburg. The motion passed 4-1, with Board Member Steve Ross opposing.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for December 10, 2018.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by December 3, 2018.

**14. Adjournment**

At 4:31 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Member Randy Wittenburg. Motion approved unanimously.

11/19/18  
Date Approved

Dean Craun  
Board Clerk