

**ARIZONA CITY FIRE DISTRICT  
REGULAR SESSION MINUTES**

**September 10, 2018**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 4:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that all Board Members were present. A quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Betty Harding, Steve Ross and Randy Wittenburg. Board Member Randy Wittenburg attended via the telephone.

Also present was Fire Chief Jeffrey Heaton.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Pepper Corbin and Kevin Reagan.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of August, including the conclusion of the Self Contained Breathing Apparatus (SCBA) maintenance. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of August.

**7. Correspondence**

Several thank you cards were received during the month of August for services given.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Clerk Dean Craun, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of August 13, 2018, on Arizona City Fire District website.
2. Approval of Financial Documents: 8/1/18 through 8/31/18  
**(Account Balances as of 8/31/2018)**
3. General fund: **\$ 73,619.47**
4. Capital outlay fund, buildings: **\$824.11**
5. Capital outlay fund, communications: **\$184.50**
6. Capital outlay fund, fire hydrants: **\$53.89**
7. Capital outlay fund, apparatus & vehicles: **\$295.74**
8. Capital outlay fund, firefighting equipment: **\$177.20**

**9. Call to the Public**

No one asked to speak during the Public Session.

**10. Old Business**

1. **NONE.**

**11. New Business**

1. **Arizona State Fire School (Fire Chief Jeffrey Heaton) – Annual state fire training conducted by the Arizona State Fire Training Committee (ASFTC).**

Fire Chief Jeffrey Heaton informed the board that 5 members of the Fire District attended the Annual State Fire School. The training was excellent and the members learned a tremendous amount. Firefighter Joseph Ortega was one of the members that attended the school and was in the audience. Firefighter Ortega made the comment, that he had already began to share the information he learned with the on-duty crew.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for October 8, 2018.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by October 1, 2018.

**14. Adjournment**

At 4:16 PM, Board Member Betty Harding made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

9/11/18

Date Approved

Dean Crain

Board Clerk