

**ARIZONA CITY FIRE DISTRICT**  
**REGULAR SESSION MINUTES**

**June 11, 2018**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 4:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that all Board Members were present except for Board Member Betty Harding. A quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Steve Ross and Randy Wittenburg. Absent was Board Member Betty Harding.

Also present: Fire Chief Jeffrey Heaton.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Pepper Corbin, and Maria Vasquez.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of May, including support of the annual Ladder Testing. The Fire Chief also reported that Water Days began May 30<sup>th</sup> and runs throughout the summer. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of May.

**7. Correspondence**

Several thank you cards were received during the month for services rendered by the Fire District.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of May 14, 2018, on Arizona City Fire District website.
2. Approval of Financial Documents: 5/1/18 through 5/31/18  
**(Account Balances as of 5/31/2018)**
3. General fund: **\$77,686.29**
4. Capital outlay fund, buildings: **\$2,742.88**
5. Capital outlay fund, communications: **\$3,169.25**
6. Capital outlay fund, fire hydrants: **\$53.69**
7. Capital outlay fund, apparatus & vehicles: **\$1,291.69**
8. Capital outlay fund, firefighting equipment: **\$1,173.60**

## 9. Call to the Public

No one asked to speak during the Public Session.

## 10. Old Business

1. **1. 2018-2019 Budget Public Hearing and Final Budget Approval (Fire Chief Jeffrey Heaton) – Discussion might include the budget adoption process and schedule, all District revenues and expenses, assessed property values, the tax rate and capital expenditures. Members of the public may address the Board before it votes on the final budget.**

Board Chairman Tim McCain presented the 2018-2019 preliminary approved budget. Board Chairman Tim McCain asked all Board Members if they had any additional questions. No questions were asked by the Board Members. Board Chairman Tim McCain opened the Public Hearing to illicit any questions or comments from the public. Hearing none, Board Chairman Tim McCain then closed the Public Hearing. After returning to regular session, Board Member Steve Ross made a motion to accept the 2018-2019 budget. A second was made by Board Member Randy Wittenberg. Motion approved unanimously.

## 11. New Business

1. **Call of Election for Board Members (Fire Chief Jeffrey Heaton) – Adoption of Resolution No. 2018-01 calling for an election for members of the Governing Board at the general election on November 6, 2018.**

Fire Chief Jeffrey Heaton read aloud Resolution No. 2018-01. After hearing Resolution No. 2018-01, Board Chairman Tim McCain made a motion to accept the Resolution

No. 2018-01. A second was made by Board Member Steve Ross. Motion approved unanimously.

2. **Cell Tower revenue options (Fire Chief Jeffrey Heaton). Revenue options regarding the on-site cell tower.**

Fire Chief Jeffrey Heaton discussed the offers received for support of the on-site communications tower. Fire Chief Jeffrey Heaton then read aloud the final offer received from Landmark Dividends. The Landmark Dividends offer provided the best financials and options regarding communications for the Fire District. After hearing these options, a discussion regarding the offers was held by the Board. After the discussion, Board Member Steve Ross made a motion to accept the Landmark Dividends contract offer. A second was made by Board Chairman Tim McCain. Motion approved unanimously.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for July 09, 2018.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by July 2, 2018.

**14. Adjournment**

At 4:23 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Clerk Dean Craun. Motion approved unanimously.

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Date Approved

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Board Clerk