

**ARIZONA CITY FIRE DISTRICT  
REGULAR SESSION MINUTES**

**February 12, 2018**

**1. Call to Order**

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

**2. Pledge of Allegiance**

Board Chairman Tim McCain led all in the Pledge of Allegiance.

**3. Roll Call/Quorum**

Board Chairman Tim McCain confirmed that all Board Members were present and a quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Betty Harding, Steve Ross and Randy Wittenburg.

Also present: Fire Chief Jeffrey Heaton.

**4. Welcome to Guests**

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Quirky Quilters of Arizona City. This group donated several quilts and a cash donation to the Summer Safety Program.

**5. Fire Chief's Report**

The Fire Chief reviewed his activities for the month of January, including new pay rates, medical insurance, dental insurance, life insurance and support for all members. His report is attached and made part of these minutes.

**6. Staff Reports**

The Fire Chief reviewed the EMS/Fire calls and response times for the month of January.

**7. Correspondence**

No correspondences were received during the month.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Steve Ross made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of January 22, 2018, on Arizona City Fire District website. The Board will also approve the confidential executive [closed] session minutes from the meeting.
2. Approval of Financial Documents: 1/1/18 through 1/31/18  
**(Account Balances as of 1/31/2018)**
3. General fund: **\$11,454.76**
4. Capital outlay fund, buildings: **\$117,336.44**
5. Capital outlay fund, communications: **\$31,691.87**
6. Capital outlay fund, fire hydrants: **\$53.49**
7. Capital outlay fund, apparatus & vehicles: **\$1,285.02**
8. Capital outlay fund, firefighting equipment: **\$1,167.43**

**9. Call to the Public**

No one requested to speak.

**10. Old Business**

**1. None**

**11. New Business**

**1. Saunders Audit. (Fire Chief Jeffrey Heaton) – There will be a presentation of the District’s full annual audit, as required by A.R.S. 48-253 and 48-805.02. It concerns review of all of the District’s accounts, revenues and expenditures for fiscal year 2017. Fire Chief Jeffrey Heaton handed out the audit packages to the Board Members that was produced by the Saunders Company. The Saunders Company will review the 2017 audit package at the 2018 March Meeting.**

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for March 12, 2018.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by March 5, 2018.

**14. Adjournment**

At 6:22 PM, Board Clerk Dean Craun made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

2/14/18

Date Approved

Dean Craun

Board Clerk