

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

January 22, 2018

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present and a quorum was established.

Board members present included Board Chairman Tim McCain, Board Clerk Dean Craun, Board Members Betty Harding and Randy Wittenburg. Board member Steve Ross attended via speaker telephone.

Also present: Fire Chief Jeffrey Heaton and attorney Thomas Benavidez.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Guests included: Pastor Darryl Rowe, Jim Works, Steve Brady, Larry Ethington, Davin Ethington, Christina Reyes, Miguel Reyes, John Hemmings, Adan Rodriguez, Kevin Reagan and Hazel Corbin.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of December, including new pay rates, medical insurance, dental insurance, life insurance and support for all members. His report is attached and made a part of these minutes.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of December.

### 7. Correspondence

Many correspondences were received during the month of December. Many were cards giving thanks to the District and additional Christmas cards. Also, Pastor Darryl Rowe from Heaven View Baptist Church spoke about the Fire Districts' efforts on Christmas Day to support the seniors of this community. The Fire District delivered dinners and gift cards for the

seniors on Christmas Day. All meals were provided by Duffers Restaurant. A special thanks goes out to Scott Waddle from Duffers Restaurant.

**8. Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Member Betty Harding made a motion to approve the Consent Agenda; seconded by Board Member Randy Wittenburg, motion passed unanimously. The following items were approved with the consent agenda:

1. Approval of Written minutes of December 18, 2017 on Arizona City Fire District website.
2. Approval of Financial Documents: 12/1/17 through 12/31/17  
**(Account Balances as of 12/31/2017)**
3. General fund: **\$121,202.70**
4. Capital outlay fund, buildings: **\$170,228.46**
5. Capital outlay fund, communications: **\$28,645.07**
6. Capital outlay fund, fire hydrants: **\$53.44**
7. Capital outlay fund, apparatus & vehicles: **\$1,283.37**
8. Capital outlay fund, firefighting equipment: **\$1,165.93**

## **9. Call to the Public**

One member of the audience spoke to the Board. Pastor Darryl Rowe from Heaven View Baptist Church spoke about the Fire District's support for families of this District that had lost a family member. For one family, the Fire Chief and members of the staff delivered Christmas presents on Christmas morning to a family that had recently lost their father. He also thanked the Fire Chief and the Fire District for their support to the families of this District. Fire Chief Heaton also thanked Pastor Darryl Rowe and his family for their assistance with delivering meals on Christmas Day.

## **10. Old Business**

**1. Discussion and possible action re: Executive (closed) session, pursuant to A.R.S. 38-431.03(A)(1), (3) & (4), to review and discuss the outside consultant's findings regarding the employment of Christina Reyes, Jeffrey Williams and Fire Chief Jeff Heaton; and for legal advice, consultation and direction to the District's attorney concerning employment-related claims made against the District; and following the executive session, the Board may take action in public session, which might include directing staff to address issues concerning the employment of Ms. Reyes, Mr. Williams and Chief Heaton. (Board Chairman Tim McCain)**

Pertaining to this item, the Board voted to go into executive session for legal advice only. Board Chairman McCain made the motion to go into executive session for legal advice, seconded by Board Member Randy Wittenburg, motion passed unanimously. The Board entered executive session at 6:21 PM.

The Board returned from executive session at 6:35 PM, and invited members of the public to come back into the meeting room. Board Chairman McCain made the motion to come out of executive session, seconded by Board Clerk Dean Craun, motion passed unanimously.

The Board re-convened regular session at 6:35 PM.

Board Chairman Tim McCain made the motion to send this issue back to Fire Chief Heaton to handle as a personnel matter. Second was made by Board Member Betty Harding, motion passed unanimously.

**11. New Business**

**1. None**

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for February 12, 2018.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by February 5, 2018.

**14. Adjournment**

At 6:37 PM, Board Member Steve Ross made a motion to adjourn the meeting. A second was made by Board Member Betty Harding. Motion approved unanimously.

1/24/2018

Date Approved

Dean Craun

Board Clerk