

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

August 16, 2017

### 1. Call to Order

Board Chairman Tim McCain called the meeting to order at 6:00 P.M. at the District's Fire Station, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Tim McCain led all in the Pledge of Allegiance.

### 3. Roll Call/Quorum

Board Chairman Tim McCain confirmed that all Board Members were present and a quorum was established.

### 4. Welcome to Guests

Board Chairman Tim McCain welcomed members of the Fire District and guests to the meeting.

Board members present included Board Clerk Bill Bailey, Board Members Betty Harding, Steve Ross and Dean Craun.

Also present: Fire Chief Jeffrey Heaton and Attorney Thomas Benavidez.

Guests included: Multiple people.

### 5. Fire Chief's Report

The Fire Chief reviewed his activities for the month of July, including 3 new hires, recruiting, contract vendor negotiations, ongoing equipment testing, dispatching issues and the final recap of the Summer Safety/ Fire Prevention Program.

### 6. Staff Reports

The Fire Chief reviewed the EMS/Fire calls and response times for the month of July.

### 7. Correspondence

Two letters were received from the public and read aloud.

### 8. Consent Agenda (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

After discussion and consideration, Board Clerk Bill Bailey made a motion to approve the Consent Agenda; seconded by Board Member Steve Ross, motion approved unanimously.

**9. Call to the Public**

4 members of the audience spoke to the Board on various topics.

**10. Old Business**

**1. Discussion and Possible action re: None**

**11. New Business**

**1. Discussion and possible action re: Board behavior and conduct (Board Chairman Tim McCain)**

Board Chairman Tim McCain addressed the Board with concerns over Board Member Betty Harding's contact with District employees regarding District personnel matters. Specifically, the hiring and termination of District employees. Board Chairman Tim McCain then cited the Board Code of Conduct Policy Book in which this is described as unacceptable behavior for Board Members. Board Chairman Tim McCain reminded the Board that this issue had come up in the past with this Board. This was not the first time that Board Member Betty Harding had violated the Code of Conduct Policy.

**2. Discussion and possible action re: Executive (close) session, pursuant to A.R.S. 38-431.03(A)(1), to discuss the employment of Christina Reyes; following the executive session, the Board may take action in public session, which might include directing staff to review matters concerning Ms. Reyes' employment and/or to engage an outside consultant to review these matters and report to the Board. (Board Chairman Tim McCain)**

At 6:27 PM, Board Member Steve Ross made a motion pursuant to the above item to go into Executive Session. A second was made by Board Member Dean Craun. Motion approved unanimously.

At 6:45 PM, Board Chairman Tim McCain made a motion to close the Executive Session. A second was made by Board Member Steve Ross. Motion approved unanimously.

At 6:45 PM, the Arizona City Fire District resumed its regular Board Meeting.

Board Chairman Tim McCain made a motion to retain an outside consultant to review these matters and report to the Board. A second was made by Board Member Steve Ross. Motion approved unanimously.

**12. Next Meeting Dates**

The next regular Business Meeting is scheduled for September 20, 2017.

**13. Agenda Items for next meeting**

Any items for the agenda should be submitted to the Fire Chief by September 12, 2017.

**14. Adjournment**

At 6:45 PM, Board Clerk Bill Bailey made a motion to adjourn the meeting. A second was made by Board Member Steve Ross. Motion approved unanimously.

8/18/17  
Date Approved

William Bailey  
Board Clerk