

# ARIZONA CITY FIRE DISTRICT

## REGULAR SESSION MINUTES

May 20, 2015

### 1. Call to Order

Board Chairman Leary called the meeting to order at 6:00 p.m. at the District's hall, located at 14022 S Sunland Gin Rd., Arizona City, AZ.

### 2. Pledge of Allegiance

Board Chairman Leary led all in the Pledge of Allegiance.

### 3. Welcome to Guests

Board Chairman Leary welcomed members of the Fire District and guests to the meeting.

Board members present included Board Chairman Jim Leary, Clerk Bill Bailey, Board Members Steve Brady, Betty Harding, and Donna Wyatt.

Also present: Fire Chief Jeff Heaton, and Assistant Chief Leary.

Public Present: Elaine Feirese (spelling illegible), Jennie Carlson, Carol Bailey, Dean Craun, John Trainor, Randy Wittenburg and Kayne Crison of *the Arizona City Independent*.

### 4. Fire Chief's Report

Chief Heaton presented his monthly report which included his activities over the past month including contract reviews, various meetings and updates on the apparatus and equipment testing he outlined at the last regular meeting.

### 5. Staff Reports

Chief Heaton reviewed the month end reports as well as EMS/Fire Response times for the month of April 2015.

### 6. Correspondence

None

7. **Consent Agenda** (All items under the consent agenda may be approved under one motion unless one of the Governing Board Members pulls an item(s) for further discussion).

Board Clerk Bailey made a motion to accept the consent agenda items as presented; Board Member Harding seconded the motion; motion approved unanimously.

### 8. Call to the Public

None

### 9. Old Business

#### 1. Discussion and possible action re: 2015-2016 Proposed Budget (Chief Heaton)

Chief Heaton presented a proposed budget for consideration, providing details on how the breakdown was determined as requested by the Board. Board Member Harding made a motion to authorize the Office Manager to provide a Draft Budget for posting in the local newspaper and website

as specified by law, no later than 4:00 p.m. Thursday, May 21, 2015; Clerk Bailey seconded the motion; motion approved unanimously.

**10. New Business**

**1. Discussion and possible action re: Medication Drop-Off (Chief Heaton)**

Chief Heaton informed the board that the Medication Drop-Off box that the District purchased in 2012 does not meet required placement standards as mandated by DEA. It cannot be outside a fully designated police station, and Chief Heaton recommends that we no longer accept drug drop-offs and that the Board donates the box to the PCSO as they have a video recorded lobby. Member Brady made a motion to work with PCSO to set up the box at their station as a donation; Clerk Bailey seconded the motion; motion approved unanimously.

**2. Discussion and possible action re: AFDA Conference (Board Chairman Leary)**

The Arizona Fire District Association will be holding their conference in June in Tucson; per diem for three days and mileage will be provided to those Board Members attending. Chief Heaton reminded all that receipts are required upon return for recordkeeping purposes. The Board also approved Chief Heaton to participate in the golf outing and dinner on the day prior to the conference for networking opportunities.

**3. Discussion and possible action re: Rural Metro Dispatching (Chief Heaton)**

As noted repeatedly, there have been issues with Rural Metro dispatching. Member Harding made a motion to authorize Chief Heaton to investigate a replacement for Rural Metro dispatch; Clerk Bailey seconded the motion; motion approved unanimously.

**4. Discussion and possible action re: CON (Chief Heaton)**

Chief Heaton has had numerous contacts with Eloy Fire, Casa Grande Fire and Superstition Fire & Medical regarding their CON process. Chairman Leary made a motion to authorize Chief Heaton to formally start the process of investigating the CON process and report back to the board; Member Harding seconded the motion; motion approved unanimously.

**11. Next Meeting Dates:**

Regular Business Meeting Wednesday, June 17, 2015 at 6:00 pm.

**12. Agenda Items for next meeting**

Board Members are asked to have any items for the agenda to the Chairman and Chief by end of business June 9, 2015.

**13. Adjournment**

Chairman Leary adjourned the meeting at 7:07 pm.

6/23/15

Date Approved

William Bailey  
Board Clerk