

**ARIZONA CITY FIRE DISTRICT  
P.O. BOX 6  
14022 S. SUNLAND GIN ROAD  
ARIZONA CITY, AZ 85123  
(520) 466-5542**

The Governing Board of the Arizona City Fire District will meet in regular session on Wednesday October 16, 2013 at 6 p.m. The meeting will be held in the District's hall, located at 14022 S. Sunland Gin Road, Arizona City, AZ 85123. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**A G E N D A**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Welcome to Guests**
4. **Fire Chief's Report:**
  1. 24/7 schedule Update (15 weeks)
  2. 50<sup>th</sup> anniversary celebration
  3. Fire hydrants
5. **Staff reports:**
  1. Month end report for EMS calls, September 2013
  2. EMS/Fire response times for September 2013
6. **Correspondence:**
7. **Consent Agenda:** (All the items under the consent agenda will be approved under one motion unless one of the Governing Board members pulls an item(s) for further discussion)
  1. Minutes of August 7, 2013 regular meeting
  2. Minutes of the August 7, 2013 executive session with the Board, Chief Sabel, Business manager Corbin and the District's attorney
  3. Minutes of the August 7, 2013 executive session with the Board, Business manager Corbin and the District's attorney
  4. Minutes of the August 7, 2013 executive session with the Board and the District's attorney
  5. Minutes of the September 4, 2013 regular meeting
  6. Minutes of the September 4, 2013 executive session with the Board, Chief Sabel, Business manager Corbin and the District's Attorney
  7. Minutes of the September 4, 2013 executive session with the Board, Business manager Corbin and the District's Attorney
  8. Minutes of the September 18, 2013 work session
  9. Approval of Warrants: 9/1/2013 through 9/30/2013
  10. Approval of Monthly bank balances as of September 30, 2013
  11. Approval of Profit and loss Budget performance
  12. Approval of working budget

**(Account Balances as of 9/30/2013)**

13. General fund: **\$87,724.57**
14. Capital outlay fund, buildings: **\$108,057.32**
15. Capital outlay fund, communications: **\$199,315.41**
16. Capital outlay fund, fire hydrants: **\$51.66**
17. Capital outlay fund, apparatus & vehicles: **\$13,500.79**
18. Capital outlay fund, firefighting equipment: **\$21,268.68**
19. Account Balance, volunteer pension fund: **\$352.15**

**8. Call to the Public:**

Comments from the public: Those wishing to address the Arizona City Fire District Board need to request permission in advance by filling out a **“request to address the Board card”**. The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

**9. Old Business:**

1. Discussion and possible action regarding an Out of District Fire Protection Service Agreement (request from Mesquite Grove Grout LLC) (Requested by Chief Sabel)
2. Discussion and possible action re: dissolving of the Interim Fire Chief's Position, possible search for Full Time Fire Chief; possible vote to go into Executive Session on personnel matters, pertaining to A.R.S 38-431.03.A1 re: Interim Fire Chief position. (Bill Bailey)

**10. New Business:**

1. Discussion and possible action to approve the Governing Board Reports policy (Business Manager Corbin)
2. Discussion and possible action to approve the Arizona City Fire District's Internal controls policy (Business Manger Corbin)
3. Discussion and possible action regarding payback of un approved expenses for consulting services (\$125.00) by Board Member Bailey (David Eastwood)
4. Discussion and possible action to adopt a Release and waiver, indemnification form regarding non employees working on District property (Chief Sabel)
5. Discussion and possible action on purchasing new computers, software, and server for fire station. (Business Manager Corbin)
6. Discussion and possible action regarding the adoption of the **“Criminal Justice Information & Fingerprint Policy and procedures”** and **“Chain-of-Custody Form”** for Identity-Verified Fingerprints required by DPS for audit purposes (Business Manager Corbin)

11. **Next Meeting Dates:** Regular Business meeting Wednesday November 20, 2013 at 6pm.

12. **Agenda items for next meeting**

13. **Adjournment**

I, **Paul M. Sabel, Fire Chief** of the Arizona City Fire District, do hereby swear that I posted the foregoing notice and agenda at the District's office building on Sunland Gin Road, and the District's bulletin board at the Arizona City Post Office and the District's Web page on **Tuesday October 15, 2013 prior to 6pm.**



**Paul M. Sabel, Fire Chief**

This notice is posted in accordance with A.R.S. 38.431.02. All members of the public are invited to attend this meeting. The agenda, together with non-confidential supporting documents are available for viewing in the District's office by appointment.

If any person with a disability needs any type of accommodation, please notify Paul M. Sabel, Fire Chief at (520) 466-5542 Ext. 12 at least 8 hours prior to the scheduled meeting.