

**ARIZONA CITY FIRE DISTRICT
P.O. BOX 6
14022 S. SUNLAND GIN ROAD
ARIZONA CITY, AZ 85123
(520) 466-5542**

The Governing Board of the Arizona City Fire District will meet in regular session **on Wednesday August 7, 2013 at 6 p.m.** The meeting will be held in the District's hall, located at 14022 S. Sunland Gin Road, Arizona City, AZ 85123. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A G E N D A

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Welcome to Guests**
4. **Fire Chief's Report:**
 1. Start of 24/7 schedule on 7-8-13 Update
 2. 2012-2013 fiscal year audit set for August 26th and 27th, 2013
 3. One person taking a 6 month leave of absence (Aug 1, 2013 to Jan , 2014)
 4. State of Arizona Fire School September 5th -8th. Opening ceremony on the 5th at 8:30 am, memorial for deceased and fallen firefighters. I have submitted Mort Erickson name
5. **Staff reports:**
 1. Month end report for EMS calls, June 2013 and July 2013
 2. EMS/Fire response times for July 2013
6. **Correspondence:**
 1. None at this time
7. **Consent Agenda:** (All the items under the consent agenda will be approved under one motion unless one of the Governing Board members pulls an item(s) for further discussion)
 1. Minutes of July 2, 2013 regular meeting
 2. Minutes of the July 2, 2013 Executive session Part 1
 3. Minutes of the July 2, 2013 Executive session Part 2
 4. Approval of Warrants: 7/1/2013 through 7/30/2013
 5. Approval of Monthly bank balances as of July 30, 2013
 6. Approval of Profit and loss Budget performance
 7. Approval of working budget
(Account Balances as of 7/30/2013)
 8. General fund: **\$118,741.63**
 9. Capital outlay fund, buildings: **\$119,274.50**
 10. Capital outlay fund, communications: **\$192,673.25**
 11. Capital outlay fund, fire hydrants: **\$40.76**
 12. Capital outlay fund, apparatus & vehicles: **\$13,495.14**
 13. Capital outlay fund, firefighting equipment: **\$21,259.78**

14. Account Balance, volunteer pension fund: **\$352.00**

8. Call to the Public:

Comments from the public: Those wishing to address the Arizona City Fire District Board need to request permission in advance by filling out a “request to address the Board card”. The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

9. Old Business:

1. Discussion and possible action on the approval of a Fire Chief Performance Evaluation form.
2. Discussion and possible action to revise the adopted Fire Chief’s Job Description.
3. Discussion and possible action regarding comp time accumulated by District Administration
4. Fire Chief’s Job Description; Fire Chief’s Contract; Fire Chief’s Comp time.

A. Discussion and possible action regarding the Fire Chief; the Governing Board may vote to go into executive session pursuant to:

1. ARS 38-431.03 (A)(1) to discuss employment and/or salary of the Fire Chief.
2. ARS 38-431.03 (A)(3) re: discussion or consultation for legal advice with District attorney regarding salary of the Fire Chief; Chief’s job description.
3. ARS 38-431.03(A)(3) re: discussion or consultation for legal advice with District attorney regarding contract for Fire Chief.
 1. Salary for Fire Chief as Administration & operational Chief, 40 hours per week at \$1,000.00 to include an educational plan.
 2. Buy back of comp time accrued if put on a salary or amount of time to use it up.
4. ARS 38-431.03(A)(3) re: discussion or consultation for legal advice with District attorney regarding advertising Fire Chief Position and approval for expenditures to cover Assessment Center.
5. ARS 38-431.03(A)(3) re: discussion or consultation for legal advice with District attorney regarding what is Dereliction of Duty.
6. ARS 38-431.03(A)(3) re; discussion or consultation for legal advice with District attorney regarding Probationary for EMT and Paramedics.
7. ARS 38-431.03(A)(3) re; discussion or consultation for legal advice with the District attorney regarding pending Open Meeting Law complaint and possible conflicts of interest issues; possible training on Open Meeting Law training; Conflict of Interest training; Board roles and responsibility training.

10. New Business:

1. Discussion and possible action regarding on Public records request form; public records policy.

2. Out of District Fire Protection Services Agreement (request from Mesquite Grove Group LLC)
 3. Discussion and possible action about being a sponsor for the Pinal County Fire Chief's Association annual Golf Tournament (to complete perpetual scholarship for CAC that is issued by Association for Pinal County Youth)
 4. Discussion and action on lease termination from Nextel West Corp.
 5. Discussion and possible action on District Credit card use and accountability
 6. Professionalism while on duty, discussion
 7. Discussion and possible action on how to handle executive session minutes
 8. Discussion and possible action on advertising Fire Chief Position and approval for expenditures to cover Assessment Center.
 9. Discussion and possible action on what is Dereliction of Duty.
 10. Discussion and possible action on probation for EMT and Paramedics.
 11. Discussion and possible action on Time Cards.
 12. Discussion and possible action AZ City Fire Fighters having an EMT cert.
 13. Discussion and possible action on Expansion of boundary for recruitment of Fire Fighters.
 14. Discussion and possible action on Open Meeting Law complaint and possible conflicts of interest issues; possible training on Open Meeting Law training; Conflict of interest training; Board roles and responsibility training.
11. **Next Meeting Dates:** Regular Business meeting Wednesday September 4, 2013 at 6pm.
 12. **Agenda items for next meeting**
 13. **Adjournment**

I, **Paul M. Sabel, Fire Chief** of the Arizona City Fire District, do hereby swear that I posted the foregoing notice and agenda at the District's office building on Sunland Gin Road, and the District's bulletin board at the Arizona City Post Office and the District's Web page on **Tuesday August 6, 2013 prior to 6pm.**



Paul M. Sabel, Fire Chief

This notice is posted in accordance with A.R.S. 38.431.02. All members of the public are invited to attend this meeting. The agenda, together with non-confidential supporting documents are available for viewing in the District's office by appointment.

If any person with a disability needs any type of accommodation, please notify Paul M. Sabel, Fire Chief at (520) 466-5542 Ext. 12 at least 8 hours prior to the scheduled meeting.