

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

December 16, 2013

1. **Call to order**

Board Chairman Diane Wright called the meeting to order at approximately 6:00 p.m. at the District's hall, located at 14022 S. Sunland Gin Road, Arizona City, AZ.

2. **Pledge of Allegiance**

Board Chairman Wright led those present in the Pledge of Allegiance.

3. **Welcome to Guests**

Board Chairman Diane Wright welcomed the members of the Fire District and guests to the December 16, 2013 Board meeting.

Board members present: Board Chairman Diane Wright, Board Clerk Betty Harding, Board member Jim Leary, Board member Bill Bailey and Board member David Eastwood.

Also present: Assistant Fire Chief Jeremy Leary, Business Manager Hazel Corbin, District legal counsel William Whittington, and Dean Craun.

Public Present: Jennie Carlson, John Trainor, Donna Wyatt, Julie Bailey, Ed Hill, Linda Hill, Rhoda Colter, and Linda Bennett.

4. **Fire Chief's Report**

Asst. Chief Leary reported that the computers are all in and that the server is up and running. Work on getting the desktop computers completed should start Tuesday or Wednesday and be finished by the end of the week.

Asst Chief Leary stated that all operational staff had finished the first part of the physical and would take the next part in January 2014.

Asst. Chief Leary stated that three (3) fire hydrants are left to be installed. This work should be done in January 2014.

Asst. Chief Leary reported that the ISO inspection went very well and that he hopes to have a report for the board by the next meeting

5. **Staff reports**

Asst. Chief Leary reviewed the November 2013 month end reports for EMS calls.

6. Correspondence

Business Manager Corbin stated that an email had come from the auditor and she had forwarded it to the Board. As soon as the auditor receives Business Manager Corbin's signed statement, that she had given them the financial documents that had been requested for the audit, the District will receive hard copies. The Auditor's presentation to the board is separate from the hard copy and should be presented to the board in January or February, 2014

Asst. Chief Leary received a letter of complaint about the Flag flying at half staff. He explained that the Flag is put at half staff when we receive an order from the state or federal government.

7. Consent Agenda

Board Clerk Betty Harding made a motion to approve the Consent Agenda. At this time Board member Jim Leary had a question about legal fees. Mr. Whittington was asked if and when the District bill would be updated. Mr. Whittington stated he would check into it. Board member Jim Leary then seconded the motion. The motion was unanimously approved by the Board.

8. Call to the Public

None

9. Old Business:

Out of District Fire Protection Services Agreement. After some discussion, Board Clerk Harding stated that she no longer had a conflict of interest with the Mesquite Grove Group but still removed herself from the meeting. Board member Bill Bailey made a motion to not approve the contract for out of District Fire Protection. The motion was seconded by Board member David Eastwood and was approved by the Board with a 4-0 vote and 1(Betty Harding) abstaining.

10. New Business

Discussion and possible action re: possibly opening up the boundaries for hiring. After discussion, Board member Bill Bailey made a motion to extend the boundaries to 20 miles for hiring part time operation staff. Board Clerk Harding 2nd the motion. The motion was carried with a 4-1 vote. Chairman Wright, Clerk Harding and Board members Bill Bailey, Jim Leary voted yes and Board member David Eastwood voted no.

Discussion and possible action re: what to do with the computers being replaced. After discussion, Chairman Wright requested that Asst. Chief Leary and Business Manager

Corbin research the fair market value on the computers and report back to the Board at the January 15, 2014 meeting.

11. Possible Vote to go into Executive Session

Board Clerk Harding made a motion to go into Executive Session for legal advice pursuant to A.R.S. 38-431.03(a)(3) re: allegation of harassment against Board member Bailey. The motion was 2nd by Board member Eastwood. The motion carried with a 4-0 vote with Board member Bailey abstaining.

At 6:48pm Board Chairman Wright stated that the Board would adjourn from regular session and go into Executive Session. Board Chairman Wright also at this time asked Asst. Chief Leary to leave the board room and stated that the Board would take a 5 minute break.

The Board convened into Executive Session at approximately 6:58 p.m.

The Board reconvened into public session at approximately 7:35 p.m.

12. New Business:

Discussion and possible action re: allegation of harassment against Board member Bailey.

At this time Board member Bailey stated that due to a conflict of interest he was recusing himself and he left the room.

After Board discussion, Board Chairman Wright requested that Asst. Chief Leary and Business Manager Corbin do an investigation on the matter and report back to the Board at the January 15, 2014 meeting.

13. Next Meeting Date

Next regular business meeting will be January 15, 2014 at 6:00 p.m.

14. Agenda Items for Next Meeting

1. Information on live Feed
2. Findings on allegation of harassment
3. Desktop computer being replaced.

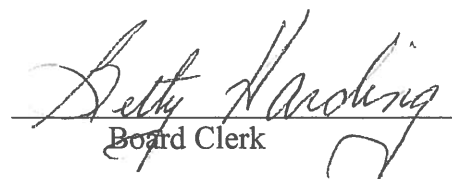
Board Chairman Wright asked that the items for January 15, 2014 agenda please be given to the Business Manager by Tuesday, January 7, 2014.

13. Adjournment

Thereafter, Chairman Diane Wright adjourned the public session at approximately 7:43 p.m.

Date approved: _____

1-15-2014


Board Clerk