

**ARIZONA CITY FIRE DISTRICT**  
**Regular Board Meeting Minutes**  
**Nov 20, 2013**

**1. Call to order**

Board Clerk Dianne Wright called the meeting to order at approximately 6:00 p.m. at the District's hall, located at 14022 S. Sunland Gin Road, Arizona City, AZ.

**2. Pledge of Allegiance**

Board Clerk Wright led those present in the Pledge of Allegiance.

**3. Welcome to Guests**

Board Clerk Wright welcomed the members of the Fire District and Guests to the Nov. 20, 2013 Board Meeting and stated that Board Chairman Betty Harding was out due to sickness..

Board members present: Board Clerk Diane Wright, Board member Jim Leary, Board member Bill Bailey and Board member David Eastwood.

Also present: Assistant Fire Chief Jeremy Leary, Business Manager Hazel Corbin, Dean Craun, and Randy Wittenburg,

Public Present: Samantha Yarberough, Leanne Turner, Sherry Mitchell, Linda Leary, Carol Bailey, Mark Maurer, Pat Whitmore, Bill Whitmore, Julie Bailey, Ed Hill, Donna Wyatt, Rodney Haas, Barb De Chiara, and Rhea Wittenburg.

**4. Fire Chief's Report**

1. Asst. Chief Leary stated that the 24/7 schedule was still going fairly well and that the response times are still shorter.
2. Asst. Chief Leary reported that the 50<sup>th</sup> Anniversary of Arizona City Fire District went very well. There was a good turnout of residents and staff and both AIR EVAC and NATIVE AIR were here for the first time together in a long time. We received a card from the Boys and Girls Club stating that they made \$181.00 and thanking us for letting them be a part of our Open House.
3. Asst. Chief Leary reported the fire hydrant that was to go in Dr. Sanchez' yard has been moved to a more needed location.
4. Asst. Chief Leary stated that 5 of the 6 computers have arrived and he hopes to have the last computer and server in the next few days.

**5. Staff reports:**

1. Asst. Chief Leary reported on the month end reports for EMS calls for Oct. 2013.
2. Asst. Chief Leary gave a report on the EMS/Fire response times for Oct. 2013.

**6. Correspondence: Card from Boys and Girls Club.**

**7. Consent Agenda**

1. Board member Jim Leary made the motion to approve the Consent Agenda, Board member David Eastwood 2<sup>nd</sup> the motion. The motion was unanimously approved by the Board.

**8 Call to the Public**

None

**9. Old Business:**

A. Discussion and possible action regarding:

1. Fire Chief Job Description
2. Fire Chief Performance Evaluation
3. Fire Chief Qualification
4. Fire Chief Contract (basic formant and Content)

Board member Bill Bailey made a motion to table this item and move it to a Special Session. Board member Jim Leary 2<sup>nd</sup> the motion and the motion was unanimously approved by the Board.

**10. New Business**

- A. Samantha Yarberough of the A.C. Chamber of Commerce made a request for use of water for the carnival and availability of fire, EMT teams, and a Fire truck on site for people to visit during AZ City Daze. After discussion by the Board, Board member David Eastwood made a motion to approve the request of the Chamber. The motion was 2<sup>nd</sup> by Board member Jim Leary and unanimously approved by the Board.
- B. After discussion on securing area around meeting room during Board Executive Sessions, the Board directed the staff to set up the Bay area with chairs as a waiting area when needed.
- C. Board member Jim Leary made a motion to approve the signing of the Letter of Declaration from Pinal County (line of credit). Board member David Eastwood 2<sup>nd</sup> the motion and the motion was unanimously approved by the Board.
- D. After discussion on the Arizona Fire District Association conference on Jan. 16 thru 18, 2013 Board member David Eastwood made a motion to approve the attendance of Board members and Staff. The motion was 2<sup>nd</sup> by Board member Jim Leary. The motion was approved with a 3 to 1 vote with Board Clerk Dianne Wright, Board members Jim Leary and David Eastwood voting YES and Board member Bill Bailey voting NO.
- E. After some discussion on looking into "Live Feed" for Board meetings via Internet, Board member Bill Bailey made the motion to table the item until the December Regular meeting. The motion was 2<sup>nd</sup> by Board member Jim Leary and was unanimously approved by the Board.
- F. Board member David Eastwood made the motion to approve the Santa Fly-In on December 2, 2013. The motion was 2<sup>nd</sup> by Board member Bill Bailey and the motion was unanimously approved by the Board.
- G. After discussion regarding the purchase of EPCR software and Tough Books to use in the Field, Board member Bill Bailey made a motion to approve the purchase with a \$24,000.00 cap on the amount to be spent. Board member David Eastwood 2<sup>nd</sup> the motion. The motion was unanimously approved by the Board

H. Board Clerk Dianne Wright motioned to approve the Annual Awards Banquet with the District paying for staff and a guest. Board member Bill Bailey 2<sup>nd</sup>. the motion. The motion was unanimously approved by the Board.

11. **Next Meeting Date**

Board member David Eastwood made a motion to hold a Special meeting on December 11, 2013 for election of Officers and Item #9 Old Business that was tabled. Board member Bill Bailey 2<sup>nd</sup> the motion and the motion was unanimously approved by the Board  
Special Session meeting will be Wednesday December 11' 2013 at 6:00pm

Board member Bill Bailey made a motion to move the Regular meeting from December 18, 2013 to December 16, 2013. Board member Jim Leary 2<sup>nd</sup> the motion and the motion was unanimously approved by the Board.

Next regular business meeting will be December 16, 2013 at 6:00 pm.

12. **Agenda Items for Next Meeting**

13. **Adjournment**

Thereafter, Clerk Dianne Wright adjourned the meeting at approximately 7:25 pm.

Date approved: 12-16-2013

Signature:   
Board Clerk