

ARIZONA CITY FIRE DISTRICT
Regular Board Meeting Minutes
September 4, 2013

1. Call to order

Board Chairman Betty Harding called the meeting to order at approximately 6:01 pm.

2. Pledge of Allegiance

Board Chairman Harding asked Fire Chief Sabel to lead the Pledge of Allegiance.

3. Welcome to Guests

Board Chairman Betty Harding welcomed the members of the Fire District and Guests to the September 4, 2013 Board Meeting.

Board members present: Board Chairman Betty Harding, Board Clerk Diane Wright, Board member Jim Leary, Board member Bill Bailey and Board member David Eastwood.

Also present: Fire Chief Paul Sabel, Business Manager Hazel Corbin, Asst. Fire Chief Jeremy Leary, District legal counsel William Whittington, Dean Craun, Randy Wittenburg and Kris Middleton,

Public Present: Jennie Carlson, Claudine Sabel, Donna Wyatt, John Trainor, Carol Bailey, Scott McClintock and Kayne Crison – Az City Newspaper.

4. Fire Chief's Report

Chief Sabel requested that the Chief's report be skipped over at this time since there was so much on the agenda unless someone had a question.

1. 24/7 schedule Update (8 weeks)
2. 2012-2013 fiscal year audit has been completed
3. Captains and Engineers meetings are staff meeting not open to the public, if you have an item you want discussed please let me know.

4. Staff reports:

Chief Sabel state the same for the staff report.(to skip at this time)

1. Chief Sabel reported on the month end reports for EMS calls for June and July, 2013
2. Chief Sabel gave a report on the EMS/Fire response times for July 2013.

5. Correspondence:

1. Chief Sabel stated that the district had received a check for \$150.00 on behalf of the Toltec Elementary School District #33 from the Bagnall Company as part of the "Building Our Client; Communities" program.

6. Consent Agenda

1. Board Clerk Dianne Wright made the motion to approve the Consent Agenda except Item #1 the August 7, 2013 regular meeting minutes, with Board member Bill Bailey 2nd the motion. The motion was unanimously approved by the Board. Board Clerk Diane

Wright then made the motion to table item #1 until the next meeting, Board member Bill Bailey 2nd the motion and was unanimously approved by the Board

8 Call to the Public

Donna Wyatt asks about the minutes for the Special Session set for August 16, 2013, Chief Sabel explained that the meeting had been cancelled.

John Trainor talked about how things keep showing up on the agenda in executive session, asked if the regular session could be done first and could the training be done in public.

9. Old Business:

At this time Chairman Betty Harding stated she was going to skip around with the possibility of combining some of the items. Starting with item #5. At this time District legal counsel William Whittington ask Board Chairman Betty Harding if he could help her with the motion to go into executive session pursuant to:

5. Out of District Fire Protection Services Agreement. Board member Bill Bailey made the motion to table and to have a work session. Motion was 2nd by Jim Leary and was unanimously approved by the Board.

3. Comp time accumulated by Fire Chief. Board Chairman Betty Harding made a motion to pay Chief Sabel for his comp time. Board member Bill Bailey, 2nd the motion and was unanimously approved by the Board

6. Silver Sponsorship for the Pinal County Fire Chief's Association annual Golf Tournament to help raise funds to fund an annual scholarship for Pinal County youth in the amount of \$500.00. Board Clerk Diane Wright made a motion to approve the sponsorship to the Pinal County Fire Chief's Association. Board member Jim Leary 2nd the motion, with the motion carried by a 4 to 1 vote. Voting yes were Board Chairman Betty Harding, Clerk Diane Wright and Board members Jim Leary and David East Wood, with Board member Bill Bailey voting no.

4. Public records request form. Board member Bill Bailey made a motion to approve the policy with the wording changed from "Administrative Assistant" to "Business Manager". The motion was 2nd. by David Eastwood and unanimously approved by the Board.

Board Chairman Betty Harding then made motion to approve the public request for information form. Board member Bill Bailey 2nd the motion and the Board unanimously approved the motion.

7. Nextel West Corp. Board member Jim Leary made a motion to accept the Termination with Nextel West Corp. Board Clerk Diane Wright 2nd the motion and the board unanimously approved the motion.

Board member David Eastwood made the motion to allow Chief Sabel to act on behalf of the District and Board member Jim Leary 2nd the motion. Motion was unanimously approved.

8. District Credit Cards. Chief Sabel stated that he had requested the Attorney to write up a policy for us. At this time Board Chairman Betty Harding removed this item.

9. How to handle Executive Session Minutes. Board Chairman Betty Harding made the motion to have the Executive Session Minutes kept in the Business Manager's office under lock and Key, with the Board members coming in to review when it was convenient for them or have one (1) copy available at the start of each business meeting for members to read prior to the meeting, the copy will then go back to the business manager for safe keeping. The motion was 2nd by Board member David Eastwood and unanimously approved by the Board.

12. Evaluation form for EMT's and Paramedics. Board Chairman Betty Harding removed this item.

13. Fire Fighter having an EMT cert. Board Chairman Betty Harding removed this item.

14. Open Meeting Law training. Board Chairman Betty Harding stated this would be in the open session after the Executive Session.

Board Chairman Betty Harding stated that items 1, 2 and 10 were to be moved to Executive Session

10. New Business

1. Discussion and possible action on the content of executive session minutes from July 2, 2013. Board member Bill Bailey made a motion to table at this time for further discussion. Chairman Betty Harding 2nd this motion with the motion being carried with a 4-1 vote. Chairman Betty Harding and Board members Bill Bailey, Jim Leary and David Eastwood voting yes and Board Clerk Diane Wright voting no.
2. Discussion and possible action regarding reprimand against a Board Member for inappropriate distribution of confidential information .(moved to Executive session)
3. Discussion and possible action regarding the policy or statue for Board Members to allocate expenditure of District funds without Board Approval and how reimbursement should be handled. (moved to Executive session)
4. Discussion and possible action on changing monthly Board meeting to later in the month to allow month end reports to be completed prior to the Board meeting. Chairman Betty Harding made a motion that starting in October that the District meeting with be on the 3rd Wednesday of each month. Board member Bill Bailey 2nd. the motion. The motion was unanimously approved.
5. Discussion and possible action on "HB-2572 paper work and forms. This was moved to September 18th , 2013 work session
6. Discussion and possible action on request from Sprint to add additional equipment on the communication tower. Board member Bill Bailey made a motion to accept a request to amend the original Sprint contract to add equipment (2 microwave dishes) to the communication tower and to add a monthly charge for the extra equipment and to add Statutory language the District's attorney stated needed to be added to the amended contract, Board member Jim Leary 2nd the motion. The board first voted and unanimously approved the request. A second vote was taken on the part of the motion

to add a fee of \$1,200.00 to the contract and was unanimously approved by the board. The Board Chairman then made a motion to request and see if it was possible to have the added fee and the regular fee paid in a yearly payment and Board member Bill Bailey 2nd. This motion was unanimously approved by the board.

Chairman Betty Harding at 7:35pm stated the board would take a ten minute break and would come back in to Executive Session.

The Executive Session ended at 9:07pm and the regular session resumed at 9:15pm.

At this time items 1 and 2 of Old Business and item 8 of New Business were removed and the Board went into training on Open Meeting and Board Roles and Responsibilities.

11. Next Meeting Date

A work session will be Wednesday September 18th at 6:00pm
Next regular business meeting will be October 16, 2013 at 6:00 pm.

12. Agenda Items for Next Meeting

13 Adjournment

Thereafter, Chairman Betty Harding adjourned the meeting at approximately 9:55 pm.

Date approved: 10/16/13

Signature: 
Board Clerk