

**ARIZONA CITY FIRE DISTRICT**  
**Regular Board Meeting Minutes**  
**July 2, 2013**

**1. Call to order**

Board Chairman Betty Harding called the meeting to order at approximately 6:00 pm.

Chief Sabel asks for a moment of silence for the nineteen fallen firefighters that lost their lives in the Yarnell Hill fire.

**2. Pledge of Allegiance**

Chief Sabel led the Pledge of Allegiance.

**3. Welcome to Guests**

Board Chairman Betty Harding welcomed the members of the Fire District and Guests to the July 2<sup>nd</sup> Board Meeting.

Board members present: Board Chairman Betty Harding, Board Clerk Diane Wright, Board member Jim Leary, Board member Bill Bailey and Board member David Eastwood.

Also present: Fire Chief Paul Sabel, Business Manager Hazel Corbin, Asst. Fire Chief Jeremy Leary, District legal counsel William Whittington, Dean Craun, Brian Feldmeier, Randy Wittenburg, Courtney Short, Jeremiah Ontiveros, Kris Middleton, Tom Finucane and Nate Bailey.

Public Present: Janet Lopas, Jennie Carson, Will Teeter, Maria Teeter, Susan Haynes, Launi Ethington, Bobby Bartlett, Claudine Sabel, Rhea Wittenburg, Calvin Morrison, Leola Morrison, Anna Chambers, Robert Oliver, Bernice Oliver, Peg Burton, Gloria & Chris Eddy, Robert & Willie Boedeker, Donna Wyatt, Greg Schuller, Sadie Schuller Kayne Crison – Az City Newspaper.

**4. Recess Business Meeting**

Board Chairman Betty Harding recessed the business meeting to open the Public Hearing on the 2013-2014 budget at 6:10pm

1. Greg Schuller stated that the fire station has not been broken, that it was working just fine until now.
2. Kim Allen asks about the time line on getting the budget to Pinal County Treasurer's office. Chief Sabel stated that we had until July 31, 2013
3. Janet Lopas said she was told by an EMT from SWA that SWA did not have to serve Arizona City. Chief Sabel explained how SWA holds the CON for Arizona City and are licensed by the Department of Health Services (DHS) and they must respond
4. Donna Wyatt stated she wants to have a 24/7 station because when she had a heart attack she call 911 and waited.
5. John Trainor is against the budget and the loss of insurance for department members. Not against taxes but the tax increase was not need.

6. Peg Burton talked about the insurance. She stated she does not want the Fire District employees without insurance and does not feel we need to do a 24/7 schedule at this time.
7. Kris Middleton stated he knows that the board is doing the right thing. That the staff took a survey and agreed to get rid of the insurance.
8. Nate Bailey talked about how many calls have been made in the last four years and how many missed calls there were in this time frame. Also, told the people that they should come to more of the Board meetings.
9. Launi Ethington wanted the people to know that the families were not insured, just the employees of the district.
10. Tom Finucane talked about the insurance.

5. Board Chairman Betty Harding closed the Public Hearing on the Budget.

6. **Fire Chief's Report**

- A. Chief Sabel advised that the new chairs for the meeting room had been delivered.
- B. Chief Sabel reported that there had been a mandatory meeting with all employees and plans laid out for how the shift would work.
- C. Chief Sabel reported that a duty roster was designed and went over with the crews with additional tasks to be added as needed by the Fire Chief.
- D. Chief Sabel advised that all employees have read and signed off on the new policies that were adopted at the last Board meeting along with the new HR books to everyone with sign off sheets that they had received them.
- E. Chief Sabel reported that the company that will be installing the 19 new fire hydrants has started Blue Staking the areas where the new hydrants will go. They are waiting on the permits from Pinal County Public Works.

7. **Staff reports:**

- A. Have not received the month end report for EMS call in June 2013.
- B. Chief Sabel gave a report on the EMS/Fire response times for June 2013 (June 1 through June 25, 2013).
- C. Chief Sabel gave a five (5) year report on missed calls and response times.

8. **Correspondence:** None

9. **Consent Agenda**

- A. Board member Bill Bailey asks that item J (Account balance for the 457 pension plan) be pulled for discussion. Mr. Bailey asked what this item was. Chief Sabel stated this was the employees' pension, item J was then put back in the consent agenda for approval, Board member Jim Leary made a motion to approve the Consent Agenda; motion was 2<sup>nd</sup> by David Eastwood. Motion was unanimously approved by the Board.

10 **Call to the Public**

Calvin Morrison sated that we are all going to die sometime and that four minutes is not going to save you if it is your time to die.

Leola Morrison stated that every time they call the district we responded.

**11. Old Business:**

A. 1. Board member Bill Bailey made the motion to hold the 50 year anniversary open house on Oct. 25, 2013; the motion was 2<sup>nd</sup> by David Eastwood. The motion was unanimously approved by the Board.

2. Board member Bill Bailey made the motion to use \$1,000.00 of budget money for the 50 year anniversary open house. The motion was 2<sup>nd</sup> by Board Chairman Betty Harding and unanimously approved by the Board.

**12. New Business**

**The Board Chairman Betty Harding asked that this item be done prior to the executive session.**

A. Action, Discussion and adoption of the 2013-2014 Budget. Board Clerk Diane Wright made a motion not to approval the 2013-2014 Budget as it is and was 2<sup>nd</sup> by David Eastwood. The motion did not carry by a 2 to 3 vote, with Board Clerk Diane Wright and David Eastwood voting for the motion and Board Chairman Betty Harding, Jim Leary and Bill Bailey voting against the motion.

Board member Jim Leary made a motion to approve the Budget and 2<sup>nd</sup> by Bill Bailey. The Budget was approved by a 3 to 2 vote, with Board Chairman Betty Harding, Jim Leary and Bill Bailey voting for the Budget approval and Board Clerk Diane Wright and David Eastwood voting against the approving the Budget.

B. District legal counsel William Whittington ask Board Chairman Betty Harding if he could help her with the motion to go into executive session pursuant to:

1. A.R.S. 38-431.03(A)(1) to discuss employment and/or salary of the Fire Chief.
2. A.R.S. 38-431.03(A)(3) re: discussion or consultation for legal advice with District attorney regarding salary of the Fire Chief; Chief's job description.
3. A.R.S. 38-431.03(A)(3) re: discussion or consultation for legal advice with District attorney regarding contract for Fire Chief.
  1. Salary for Fire Chief as Administration & operational Chief, 40 hours per week at \$1,000.00 to include an educational plan.
  2. Buy back of comp time accrued if put on a salary or amount of time to use it up.
4. A.R.S. 38-431.03(A)(4) re: possible instruction to legal counsel re: Chief's contract.

Board Chairman Betty Harding made a motion to go into Executive Session for legal advice on the items identified in 11A-F. The motion was 2<sup>nd</sup> by Bill Bailey and unanimously approved by the Board.

Chairman Betty Harding, at 6:35 p.m., asked the Fire District members and guests to please leave the room while the Board went into Executive Session.

The Executive Session ended at 9:11pm and the regular session resumed.

**12. New Business (continued)**

- B. Discussion and possible action on Resolution 7-2-2013-1 (Combined Resolution affecting County Treasurer transactions for fiscal year 2013-2014). Board Clerk Diane Wright made a motion to approved the resolution and 2<sup>nd</sup> by David Eastwood. The motion was unanimously approved by the board.*
- C. Discussion and possible action on three (3) year contract for the yearly audits from the Saunders Company, LTD. Board Chairman Betty Harding made a motion to except the Sanders Company, LTD proposal for a three (3) year contract to do the yearly audits with the addition of ARS 38-511 and language that the District's Attorney will send as an addendum. Board member Bill Bailey, 2<sup>nd</sup> the motion, with the motion unanimously approved by the board.*
- D. Discussion and possible action to place the Fire chief under contract as of September 1, 2013. Board Clerk Diane Wright made a motion to have the lawyer to make up a contract for Chief. The motion was 2<sup>nd</sup> by Bill Bailey and unanimously approved by the Board.*
- E. Board Chairman Betty Harding made a motion to table idem E and F at this time. The motion was 2<sup>nd</sup> by Board Clerk Diane Wright and unanimously approved by the Board. Idem E: Discussion and possible action on the approval of a Fire Chief Performance Evaluation form.  
Idem F: Discussion and possible action to revise the adopted Fire Chief's Job Description*

**14. Next Meeting Date**

Next meeting will be Wednesday August 7, 2013 at 6:00 pm.

**15. Agenda Items for Next Meeting**

**16. Adjournment**

Thereafter, Chairman Betty Harding adjourned the meeting at approximately 9:30 pm.

Date approved: 8/7/13

Signature: *Diane Wright*  
Board Clerk