

ARIZONA CITY FIRE DISTRICT
Regular Board Meeting Minutes
June 5, 2013

1. Call to order

Board Chairman Betty Harding called the meeting to order at approximately 6:00 pm.

2. Pledge of Allegiance

Board Chairman Betty Harding led the Pledge of Allegiance.

3. Welcome to Guests

Board Chairman Betty Harding welcomed the members of the Fire District and Guests to the June 5th, 2013 Board Meeting.

Board members present: Board Chairman Betty Harding, Board Clerk Diane Wright, Board member Jim Leary, Board member Bill Bailey and Board member David Eastwood.

Also present: Fire Chief Paul Sabel, Business Manager Hazel Corbin, Asst. Chief Jeremy Leary, Bill Brown, Derrick Ethington, Courtney Short, Kris Middleton, Brian Feldmeier, Armando Rascon, Jon Nied, Jeremiah Ontiveros.

Public Present: Kayne Crison – AZ City Newspaper, Launi Ethington, R.F. Rose, Karen Johnson, Claudine Sabel, Sandy Brown, Jennie Carlson, and Vickie Doherty.

4. Fire Chief's Report

- A. Chief Sabel advised that he was looking for new chairs for the meeting room.
- B. Chief Sabel stated that Asst. Chief Leary would start looking for landscaping tools that will be needed for the up keep on the ground.
- C. Chief Sabel advised that he would start setting up the living area, need to check on having the area wired for the TV. Also looking for furniture for the living area.

5. Staff reports:

- A. Chief Sabel went over the EMS calls for May 2013.
- B. Chief Sabel went over the EMS/Fire response times for May 2013.
- C. Chief Sabel stated that as our year end was near the district has used about 86% of its 2012-2013n budget.

6. Correspondence

None.

7. Consent Agenda

Board Clerk Diane Wright made the motion to approve the Consent Agenda, the motion was 2nd. by David Eastwood. The motion was unanimously approved by the Board

- A. Minutes of May 1, 2013 regular meeting
- B. Minutes of May 14th, 2013 work session/special meeting
- C. Minutes of May 23rd, 2013 special session meeting.
- D. Approval of Warrants 5-1-2013 through 5-31-2013

Account Balances as of 5-29-2013

C. General Fund balance	\$198,774.32
D. Capital outlay fund, buildings	\$133,394.43
E. Communication Outlay balance	\$200,868.55
F. Capital Outlay Hydrants	\$24.46
G. Capital Outlay Apparatus & Vehicles	\$13,492.07
H. Capital Outlay Fire Fighting Equipment	\$21,254.98
I. Account Balance volunteer pension fund	\$351.92
J. Account Balance, 457 pension plan	\$417608.44

8. Call to the Public

R.F. Rose asked if Brookside Farms could be annexed to the Fire District. Chief Sabel explained the steps needed to be done for this to happen

9. Old Business

A. Fire Chief Job Description

At this time there was no discussion on the matter of the Fire Chief's Job Description.

B. Discussion/action on 50 year anniversary (June 2013)

At this time there was no action taken on the 50 year anniversary.

10. New Business

A. Discussion/action on approving the proposed budget for 2013/2014 fiscal year for publishing purposes; date of publication will be June 12, 20

Board Clerk Diane Wright made the motion to approve the proposed budget for 2013/2014 for publishing purposes. The motion was 2nd by Board member Bill Bailey and was unanimously approved by the Board.

B. Discussion/action on hourly rate of pay for department employees.

Board member Bill Bailey the motion to accept the schedule #1 pay rate without the Captain's, Asst. Chief and Chiefs rate. The motion was 2nd by Board member Jim Leary. The motion passed with a 4 – 1, with Board member David Eastwood voting No.

A motion was then made by Chairman Betty Harding to accept the Captains rate of pay. Motion was 2nd. by Board Clerk Diane Wright. Motion passed with a 4 – 1 vote, with Bill Bailey abstaining from the vote due to a conflict of interest.

A motion was made by Board Clerk Diane Wright to accept the pay rate of Asst. Chief, the motion was 2nd. by Board member Bill Bailey. Motion passed with a 4 – 1 vote, with Board member Jim Leary abstaining from the vote due to a conflict of interest.

C. Board member Bill Bailey motion to accept policy 107.01 (Motor vehicle records Evaluation Criteria), policy 106.9 (Out of Service Criteria) and policy 205.08 (Driver safety) all in one vote. The motion was 2nd by Board Chairman Betty Harding. The motion was unanimously approved by the board.

D. Discussion/action on proposed policy on District Members Attendance and Schedules.
A motion was made by Board Clerk Diane Wright to accept the policy on District Members Attendance and Schedules. the motion was 2nd. by Board member Bill Bailey. The motion was unanimously approved by the board

E. Discussion/action on revision to the human resources manual.
A motion was made by Board member Jim Leary to accept the revision to the human resource manual with changes made. Board Chairman Betty Harding 2nd the motion with the motion being unanimously approved by the board.

11. Next Meeting Date

Next meeting will be Tuesday July 2th 2013 at 6:00pm.

12. Public hearing on the proposed budget, Tuesday July 2, 2013 6pm

13 Agenda Next Meeting

16. Adjournment

Thereafter, Chairman Betty Harding adjourned the meeting at approximately 7:45 pm.

Date approved: 7/27/13

Signature: Diane Wright
Board Clerk