

ARIZONA CITY FIRE DISTRICT

REGULAR SESSION MINUTES

Nov. 18, 2014

1. Call to order

Board Chairman Diane Wright called the meeting to order at approximately 6:00 p.m. at the District's hall, located at 14022 S. Sunland Gin Road, Arizona City, AZ.

2. Pledge of Allegiance

Board Chairman Wright led those present in the Pledge of Allegiance.

3. Welcome to Guests

Board Chairman Diane Wright welcomed the members of the Fire District and guests to the Nov. 18, 2014 Board meeting.

Board members present: Board Chairman Diane Wright, Board Clerk Betty Harding, Board member Jim Leary, Board member Bill Bailey and Board member Donna Wyatt.

Also present: Asst. Fire Chief Jeremy Leary, Business Manager Hazel, and Captain Lopez.

Public Present: Jennie Carlson, Mike Gerken and Niles Weaver of River Source.

4. Fire Chief's Report

1. Asst. Chief Leary reported that there had been several meetings with the contractor about the water damage to the station. A water test was done on the building Monday, November 17, 2014 and found several places where it was leaking. At this time it is still unsure if the damage is going to be covered by the District Insurance.
2. Asst. Chief Leary stated there had been some work on the west side parking lot where the water was supposed to run off. It was actually undermining the concrete and in one spot there was a 2' x 4' hole under the concrete, Asst. Chief Leary reported. Asst. Chief Leary also reported that a small retaining wall was put up around the pipe that goes under the south drive way, the retention area was dug out due to it filling up with dirt from the dust storms and erosion. More decorator rock and trees/shrubs to dress up the areas that were disturbed will be needed, Asst. Chief Leary stated.
3. Asst. Chief Leary informed the Board that discussion was still going on with AT & T about new lease terms but there is nothing final at this time.
4. Asst. Chief Leary reported that on Saturday November 15, 2014 "Wills for Heroes" was held, with a majority of the District staff getting wills done.
5. Asst. Chief Leary informed the Board that the progress on the training tower was slow at this time due to recent illnesses. He also reported that there are stairs to the top floor

now but work is still being done on the hand rails.

6. Asst. Chief Leary reported that both Supervisor Smith and Triad had their monthly meeting on Tuesday, Nov. 18, 2014 at the District

5. **Staff reports**

Asst. Chief reviewed the Oct. 2014 month end reports for EMS calls and EMS/Fire response times.

6. **Correspondence**

Business Manager Corbin read an email from Brenda Tranchina w/Human Resources Strategies, LLC about the process of finding a Fire Chief. Business Manager Corbin also shared information from Pam Villarreal, Special Services Administrator for Pinal County, on needing a majority vote (3-1) on a four (4) member board for an item to pass.

7. **Consent Agenda**

Board member Wyatt stated she would like to pull the Oct. 29, 2014 minutes until the next meeting so the wording of item D in the Fire Chief's report could be corrected. Board member Wyatt then made a motion to approve the Consent Agenda without the minutes of Oct. 29, 2014 meeting. Board member Bill Bailey then 2nd the motion. The motion was unanimously approved by the Board.

8. **Call to the Public**

None

At this time Board Chairman Wright stated that the Board would move to item 1 under New Business, Discussion and possible action re: Adopting Resolution 2014-004 authorizing the annexation of property belonging to Phillip Westbrook, P-West.

After a short discussion, Asst. Chief Leary recommended adopting Resolution 2014-004 authorizing the annexation of property belonging to Phillip Westbrook. Board member Leary made a motion to approve the adoption of Resolution 2014-004. Board member Harding 2nd the motion. The motion was unanimously approved.

At this time the meeting was moved back into the Old Business.

9. **Old Business:**

A. Discussion and possible action re: Board provide (letter) response to Eloy Fire Chief Amerson's letter. After a short discussion, Asst. Chief Leary stated he had emailed a copy of the letter he had written to Chief Amerson to the Board members. Asst. Chief Leary stated he would forward it on to Chief Amerson on Friday. At this time Board Chairman Wright thanked Asst. Chief for all of his hard work and time for the Fire District.

10. **New Business**

1. Discussion and possible action re: Adopting Resolution 2014-004 authorizing the annexation of property belonging to Phillip Westbrook. This was moved to just prior to Old Business.

2. Discussion and possible action re: Letter of Declaration from Pinal County Treasurer.

After a short discussion, Board member Bailey made a motion to approve the signing of the Letter of Declaration from Pinal County Treasurer. Board member Leary 2nd the motion. The motion was unanimously approved.

3. Discussion and possible action re: Donating/selling replaced equipment. After a short discussion with Asst. Fire Chief Leary explaining what equipment the District was wanting to donate or sell, Board member Bailey made a motion to let Asst. Chief Leary donate or sell the surplus equipment. Board Clerk Harding 2nd the motion. The motion was unanimously approved.

4. Discussion and possible action re: Interim Fire Chief Position. After a short discussion Asst. Fire Chief Leary stated he would like to see Captain Lopez moved into the position of Interim Fire Chief until the Board has hired a Fire Chief. At this time Board Chairman Wright stated that the Board would come back to this item when Captain Lopez had returned to district from an EMS run.

5. Discussion and possible action re: Adding on to station with expenses shared with AireBeam for use/rental of old Nextel yard. After a short discussion, Board Clerk Harding made a motion to have Asst. Chief Leary move forward with the project of expanding the building. Board member Bailey 2nd the motion. The motion was unanimously approved.

6. Discussion and possible action re: To approve the Insurance with VFIS. After a discussion, Board Chairman Wright made a motion to approve the Insurance with VFIS. Board Clerk Harding 2nd the motion. The motion was unanimously approved.

7. Discussion and possible action re: On Tentative Timeline and schedule of events for Assessment Center/Meet and Greet of Candidates for Fire Chief. Since this had been discussed in the Correspondence part of the meeting the only action taken was to ask Business Manager Corbin to contact Brenda Tranchina w/Human Resource Strategies, LLC to see why the Meet and Greet is with all 6 candidates and not just the top three.

At this time Captain Lopez was back in the station, so the Board went back into discussion on item 4 of New Business. After a short discussion Board member Bailey made the motion to appoint Mr. Ernie Lopez as Acting Fire Chief effective Nov. 24, 2014 at an hourly rate of \$25.00 per hour and a fee of \$349.00 per month to cover medical insurance. Board member Harding 2nd the motion. The motion was unanimously approved.

11. **Elect Chairman and Clerk for the new Board:** They are to take office December 1, 2014. Board Chairman Wright nominated Jim Leary as the new Board Chairman. Board Clerk Harding 2nd the motion. The motion was unanimously approved. Board member Wyatt nominated Bill Bailey as the new Board Clerk. Board Clerk Harding 2nd the motion. The motion was unanimously approved.

Next Meeting Date

Regular Business meeting will be December 17, 2014 at 6:00 p.m.

11. **Agenda Items for Next Meeting.**

Board Chairman Wright asked that the items for December 17, 2014 agenda please be given to the Business Manager by Tuesday, December 9, 2014.

13. **Adjournment**

Thereafter, Chairman Diane Wright adjourned the public session at approximately

8:30p.m.

Date approved: 12/17/14

Bill Bailey
Board Clerk