

# ARIZONA CITY FIRE DISTRICT MINUTES

## REGULAR MEETING

**FEBRUARY 01<sup>ST</sup>, 2012**

The Arizona Fire District held a regular meeting at 6:00 pm, February 01<sup>st</sup> 2012 at the fire station located at 14022 S. Sunland Gin Rd., Arizona City, AZ.

Board members Fire Chief Sabel and Sec/ Treasurer Erickson present.

Fire District members present:

Derrick Ethington, Brian Feldmeier, Bill Brown,  
Randy Wittenburg and Jeremy Leary

Guests: None

**1. Call to order:** Fire Chief Sabel called the meeting to order at 6:07 pm.

**2. Pledge of Allegiance:** Fire Chief Sabel led the Pledge of Allegiance.

**3. Fire Chief's Comments:** Fire Chief Sabel welcomed Fire District members and guests.

**4. Minutes:** Minutes for regular meeting of January 04<sup>th</sup> 2012 were read. Fire Chief Sabel made motion for approval, seconded by Sec/ Treasurer Erickson, no discussion, motion carried.

**5. Approval of regular monthly bills:**

A. Fire Chief Sabel made motion to pay monthly bills seconded by Sec/ Treasurer Erickson, no discussion, motion carried

<b>6. Finances:</b>	A. General Fund balance	\$270,756.72
	B. Pension Fund balance	\$2,535.81
	C. 457 Pension Plan	\$427,793.12
	D. Capital Outlay balance	\$145,575.22
	E. Communication Outlay balance	\$144,613.29
	F. Capital Outlay Hydrants	\$121,947.61
	G. Capital Outlay Apparatus & Vehicles	\$8,215.83
	H. Capital Outlay Fire Fighting Equipment	\$16,523.77

**7. Communications:** None.

## **8. New Business:**

- A. Fire Chief Sabel made motion to allow Arizona City Chamber of Commerce to use water for Carnival during Arizona City Daze. Seconded by Sec/ Treasurer Erickson. Discussion by Chief Sabel stating the District was not aware of contract between the Chamber and the Amusement Company to supply access to water. Motion carried.
- B. Fire Chief Sabel made motion to sponsor District team for Arizona City Daze Golf Tournament, up to 5 players. Seconded by Sec/ Treasurer Erickson. No discussion, motion carried.
- C. Fire Chief Sabel made motion to approve proposed Uniform Guideline submitted by Assistant Fire Chief Leary. Seconded by Sec/Treasurer Erickson. No discussion, motion carried.
- D. Fire Chief Sabel made motion to allow up to 4 people to attend Personnel Investigation training on March 30<sup>th</sup>, 2012 in Phoenix, AZ. Seconded by Sec/ Treasurer Erickson. No discussion, motion carried.
- E. Fire Chief Sabel made motion to approve work session time sheet. Seconded by Sec/ Treasurer Erickson. Discussion on merits of tracking type of work and number of hours worked by a job code number. Beneficial to budget, inventory, FireHouse software and new governing board. Motion carried.
- F. No action was taken on financial accounting training.
- G. Fire Chief Sabel made motion to enter a Memorandum of Understanding (MOU) with the Office of State Fire Marshal. Seconded by Sec/ Treasurer Erickson. Discussion by Fire Chief Sabel stating the District would be able to review plans and conduct inspections of state and county owned buildings and all public and private schools on behalf of the Office of State Fire Marshal. Motion carried.

## **9. Old Business:**

- A. Fire Chief Sabel stated Pinal Design is still working on drawings and when they are complete they will be finalized with Arizona Water Company and will go out to bid.

## **10. Employment/resignations:**

- A. Fire Chief Sabel changed the application information on website and on the Applicant Introduction page of application to reflect residency requirements.

## **11. EMS:**

- A. EMS report for January was 91 calls with 91 calls year to date.

- B. Average response time for January was 9.7 minutes for 99 calls and 2 missed calls. There were 63 hospital transports of which 4 were by air transport.
- C. EMS Coordinator Ethington stated the Zoll AED monitor that was donated to the District by Pinal County Sheriff Office will be a trade in for Lifepak 12 AED monitor which will match the monitors the District already uses.
- D. The next CPR class will be March 10<sup>th</sup>, 2012

**12. Captains and Engineers:**

- A. Update: Assistant Fire Chief Leary stated O2 cascade system was moved to EMS room and changed to a 3 tank storage. The 35' ladder had some damaged rungs replaced. L566 is back in service.
- B. December Captain & Engineers meeting was cancelled meeting cancelled therefore no minutes.
- C. Fire Chief Sabel made motion to accept January 03<sup>rd</sup>, 2012 minutes, seconded by Sec/ Treasurer Erickson. No discussion, motion carried.
- D. Next meeting date is February 07<sup>th</sup>, 2012 at 5:00 pm.

**13. Call to the Public:** Fire Chief Sabel stated annexation process of parcels within the boundaries but not on the tax rolls is still on going.

**14. Next Meeting Date:** Next meeting Wednesday February 01<sup>st</sup>, 2012 at 6:00 pm.

**15. Agenda Next Meeting:** None.

**16. Adjournment:** Fire Chief Sabel made motion to adjourn, seconded by Sec/ Treasurer Erickson, motion carried. Meeting adjourned at 6:37 pm.

Date minutes approved: \_\_\_\_\_

Signature: \_\_\_\_\_

Fire Chief ACFD Board